

MALAYSIAN SUSTAINABLE PALM OIL EXTENSION OF SCOPE ASSESSMENT Public Summary Report

Client Company name
Head Office: Pejabat MPOB Cawangan Beaufort, Lot 2 & 3, Tingkat 1, Bangunan Cerah, Light Industrial, 89807 Beaufort, Sabah Malaysia
Certification Unit: MPOB Sustainable Palm Oil Cluster (SPOC) S7 Lumadan/Sindumin
Location of Certification Unit: Pejabat MPOB Cawangan Beaufort, Lot 2 & 3, Tingkat 1, Bangunan Cerah, Light Industrial, 89807 Beaufort, Sabah Malaysia

Report prepared by:
Valence Shem (Lead Auditor)

Report Number: 3081449

Assessment Conducted by:
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TABLE of CONTENTS	Page No
Section 1: Executive Summary	3
1.1 Organizational Information and Contact Person	3
1.2 Certification Information	3
1.3 Location of Certification Unit	4
1.4 Plantings & Cycle	4
1.5 FFB Production (Actual) and Projected (tonnage).....	4
1.6 Certified Tonnage	4
1.7 Description of Supply Base.....	4
1.8 Details of Certification Assessment Scope and Certification Recommendation:	5
Section 2: Assessment Process	6
1. Assessment Program	7
Section 3: Assessment Findings	9
3.1 Details of audit results	9
3.2 Details of Nonconformities and Opportunity for improvement.....	9
3.3 Status of Nonconformities Previously Identified and OFI	12
3.4 Issues Raised by Stakeholders	12
3.5 Summary of the Nonconformities and Status.....	12
3.6 Summary of the findings by Principles and Criteria	13
Section 4: Assessment Conclusion and Recommendation	39
Appendix A: Assessment Plan	40
Appendix B: List of Stakeholders Contacted	42
Appendix C: Smallholder Member Details.....	43
Appendix D : Location and Field Map	54
Appendix E: List of Abbreviations Used.....	55

Section 1: Executive Summary

1.1 Organizational Information and Contact Person			
MPOB License	NA		
Company Name	MPOB Sustainable Palm Oil Cluster (SPOC) S7 Lumadan/Sindumin		
Address	Pejabat MPOB Cawangan Beaufort, Lot 2 & 3, Tingkat 1, Bangunan CeraH, Light Industrial, 89807 Beaufort, Sabah, Malaysia		
Group name if applicable:	NA		
Subsidiary of (if applicable)	NA		
Contact Person Name	Boonny Masumboh		
Website	www.mpob.gov.my	E-mail	boonny@mpob.gov.my
Telephone	087-222921	Facsimile	087-222924

1.2 Certification Information			
Certificate Number	MSPO 700759		
Issue Date	09/04/2019	Expiry date	08/04/2024
Scope of Certification	Production of Sustainable Oil Palm Fruits		
Stage 1 Date	4-5/10/2018		
Stage 2 / Initial Assessment Visit Date (IAV)	10-12/12/2018		
Extension of scope assessment	23-26/9/2019		
Continuous Assessment Visit Date (CAV) 1	NA		
Continuous Assessment Visit Date (CAV) 2	NA		
Continuous Assessment Visit Date (CAV) 3	NA		
Continuous Assessment Visit Date (CAV) 4	NA		
Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
Nil			

MSPO Public Summary Report
Revision 0 (Aug 2017)

1.3 Location of Certification Unit			
Name of the Certification Unit	Site Address	GPS Reference of the site office	
		Latitude	Longitude
MPOB Sustainable Palm Oil Cluster (SPOC) S7 Lumadan/Sindumin	Pejabat MPOB Cawangan Beaufort, Lot 2 & 3, Tingkat 1, Bangunan Cerah, Light Industrial, 89807 Beaufort, Sabah, Malaysia	5° 21' 17" N	115° 43' 34" E

1.4 Plantings & Cycle					
Estate	Age (Years) - ha				
	0 - 3	4 - 10	11 - 20	21 - 25	26 - 30
NA					

1.5 FFB Production (Actual) and Projected (tonnage)			
Producer Group	Projected	Actual production	Projected FFB production (mt) (Jan 2019-Dec 2019)
MPOB Sustainable Palm Oil Cluster (SPOC) S7 Lumadan/Sindumin	NA	NA	2,326

1.6 Certified Tonnage			
Mill Capacity: MT/hr	Estimated	Actual	Forecast (Jan 2019-Dec 2019)
	FFB	FFB	FFB
	NA	NA	2,326 mt
SCC Model:	CPO (OER: %)	CPO (OER: %)	CPO (OER: %)
	NA	NA	NA
	PK (KER: %)	PK (KER: %)	PK (KER: %)
	NA	NA	NA

1.7 Description of Supply Base					
Estate	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
250 smallholders	1,077.819	0	0	1,077.819	100%

1.8 Details of Certification Assessment Scope and Certification Recommendation:

BSI Services Malaysia Sdn Bhd has conducted the Extension of Scope Assessment of MPOB Sustainable Palm Oil Cluster (SPOC) S7 Lumadan/Sindumin which is located in Lumadan and Sindumin, Sabah comprises 200 independent smallholders as an additional to 50 independent smallholders which have been certified earlier.

The assessment was conducted onsite to assess the compliance of the certification unit against the MS 2530-2:2013 Part 2: General principles for independent smallholders and MSP0 Guidance. The onsite assessment was conducted on 23-26/9/2019.

Based on the assessment result, SPOC S7 complies with the MS 2530-2:2013 Part 2: General principles for independent smallholders and recommended for certification.

Section 2: Assessment Process

Certification Body:

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BSI is a leading global provider of management systems assessment and certification, with more than 60,000 certified locations and clients in over 100 countries. BSI Standards is the UK's National Standards Body. BSI provides independent, third-party certification of management systems.

Assessment Methodology, Programme, Site Visits

This on-site assessment was conducted from 23-26/9/2019. The audit programme is included as Appendix A. The approach to the audit was to treat the 200 smallholders as an MSPO Certification Unit. A range of environmental and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas and local communities.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. MS 2530-2:2013 was used to guide the collection of information to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The estates or smallholders sample were determined based on formula $S = r\sqrt{n}$ where n is the number of estates while when applicable, the smallholders sample were determined following the MSPO Certification Requirement. The sampling of smallholders were based on the formula $(r\sqrt{n})$; where r is the risk factor (may defers 1, 1.5 and 2 depending on risk), where n is total number of group members. The sampled smallholder listed in Appendix B.

Public notification was made on BSI website on 20/8/2019. Meetings were held with stakeholders to seek their views on the performance of the company with respect to the MSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Appendix B.

The assessment findings for the this assessment are detailed in Section 4.2.

MSPO Public Summary Report
Revision 0 (Aug 2017)

This report is structured to provide a summary of assessment finding as attached in the Section 3. The assessment was based on random samples and therefore nonconformities may exist that have not been identified.

This report was externally reviewed by MSPO approved Peer Reviewer prior to certification decision by BSI.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

1. Assessment Program						
Name (Mill / Plantation / Group smallholders)	Year 1 (Certification)	Year 2 (Extension of scope)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 3)	Year 5 (ASA 4)
MPOB Beaufort Office	✓	✓	✓	✓	✓	✓
Smallholder members (sampled)	✓	✓	✓	✓	✓	✓
Stakeholder consultation	✓	✓				

Tentative Date of Next Visit: April 1, 2020 – April 3, 2020

Total No. of Mandays: 6.0

BSI Assessment Team:**Valence Shem - Lead Auditor**

He holds Bachelor Degree in Industrial Technology, graduated from University of Science Malaysia in 1998 and has 9 years working experience in oil palm plantation industry. He has been in the management system auditing line since 2009 for various standards such as ISO 140001, RSPO P&C, RSPO SCCS and SMETA. He completed the ISO 14001 Lead Auditor Course in 2008, ISO 9001 Lead Auditor Course in 2013, Endorsed RSPO P&C Lead Auditor Course in 2011, Endorsed RSPO SCCS Lead Assessor Course in 2012 and MSPO Awareness Training in 2014. He had been involved in RSPO auditing since 2009 in various companies in Malaysia. During this assessment, he assessed on the aspects of legal, estate best practices, safety and health, environmental and biodiversity. Able to communicate in Bahasa Malaysia and English.

Mohamad Razin bin Bakal - Team Member

Graduate in Degree of Accountancy with University Putra Malaysia. Having 17 years of working experience in various field in Malaysia, Africa and Indonesia. Have enough knowledge and experiences in oil palm estate operation inclusive of estate administrative, budget preparation, jungle clearing, new planting, nursery establishment and management, harvesting, field upkeep and maintenance, safety and health, vehicle running and skills in Good Agricultural Practices (GAP) including Integrated Pest Management (IPM). Involved in MSPO auditing since 2018. Attended and certified the Lead Auditor Course MSPO 2530:2013 (PnC & SCCS), ISO 14001:2015, ISO 9001:2015 with SIRIM STS and RSPO 2018 (PnC & SCCS) with Checkmark training. During this assessment, he assessed on the aspects of legal, land use rights, stakeholder consultation, worker's welfare and social issues. Able to communicate in Bahasa Malaysia and English.

Section 3: Assessment Findings

3.1 Details of audit results

This assessment has been assessed using the following MSPO normative requirements. The assessment details are provided in Appendix A.

- MSPO MS 2530-2:2013 – General Principles for Independent Smallholders
- MSPO MS 2530-3:2013 – General Principles for Oil Palm Plantations and Organized Smallholders
- MSPO MS 2530-4:2013 – General Principles for Palm Oil Mills

3.2 Details of Nonconformities and Opportunity for improvement

The nonconformity is listed below.

During this assessment there were 1 major, 2 minor nonconformities and 2 OFIs raised.

Summary of Total Number of Nonconformity			
Nonconformity			
NCR Ref #	1829451-201909-M1	Clause & Category (Major / Minor)	4.5.3.2 (Major)
Date Issued	26/9/2019	Due Date	25/11/2019
Closed (Yes / No)	Yes	Date of nonconformity Closure	20/11/2019
Statement of Nonconformity:	Disposal and storage of empty chemical container is not appropriately according to "Prosedur Pengurusan Bahan Buangan Terjadual"		
Requirement Reference:	Group managers shall ensure that waste from the smallholdings is disposed of appropriately. Smallholders shall adopt local and national legislation to dispose of hazardous chemicals and their containers.		
Objective Evidence:	<p>During the site visit, the auditor found that</p> <ol style="list-style-type: none"> 1. Storage of waste (empty pesticide container) doesn't adhere to Manual Prosedure Kerja MSPO, SPOC 2. The empty pesticide container has been used for other purpose and not being disposed appropriately. <p>Based on the Manual Prosedure Kerja MSPO, Kelompok Minyak Sawit Mampan (SPOC), Lampiran 5 "Prosedure Pengurusan Bahan Buangan Terjadual", Tarikh Effective 10.07.2019, No. Isu:2, No. Revisi:2, No. Dokument MSPO/SSCC/SOP-03/BT, under the following clauses;</p> <p>No. 10 – "Semua Bahan Terjadual tidak boleh disimpan melebihi dari 180 hari atau 20tan atau mendapat arahan pelupusan dari Ketua Pengarah Alam Sekitar"</p> <p>No. 11 – "Bekas racun kosong tidak boleh digunakan semula melainkan hanya dibenarkan untuk digunakan semula dengan meletakkan tanda amaran yang sesuai bagi tujuan bancuhan air racun</p>		

	sahaja”
Corrections:	Empty pesticide containers that were not re-use back were stored in a store. Empty pesticide containers were labelled with warning/hazard signage so that it would not be re-used for other purpose (eg. for food and drink purpose).
Root Cause Analysis:	The smallholders did not collect back the empty pesticide containers from the farm. Empty pesticide containers that has been triple rinsed are not considered as scheduled waste (reference MSPO/SSCC/SOP-03/BT No.5; JAS/91/110/619). Hence, the user can re-use it back for other purpose as long as not related to food/drink purpose.
Corrective Actions:	Briefing will be given to the smallholders regarding on the proper way to store the empty pesticide containers. “Prosedur standard kerja” will be revised at the management level.
Assessment Conclusion:	Evidence submitted: <ul style="list-style-type: none"> • pictures that show the empty pesticide containers are stored appropriately in a store by the smallholder • pictures that show the empty pesticide containers are labelled with warning/hazard signage • A report (Laporan Lawatan Khidmat Nasihat) dated 9/10/2019 by the Group Manager that shows the smallholders have been given briefing regarding the proper way to store empty pesticide containers The evidence of the corrective actions were found to be adequate to close the NCR. The continuous effective implementation shall be verified in the next assessment.

Summary of Total Number of Nonconformity											
Nonconformity											
NCR Ref #	1829451-201909-N1	Clause & Category (Major / Minor)	4.3.2.1 (Minor)								
Date Issued	26/9/2019	Due Date	Next surveillance assessment								
Closed (Yes / No)	No	Date of nonconformity Closure	NA								
Statement of Nonconformity:	Inconsistency of registration between lot number in MPOB license with original lot number										
Requirement Reference:	Independent smallholders shall demonstrate rights to their landholdings and there is no evidence of major land disputes.										
Objective Evidence:	During the documentation check, the auditor found that the NT Title register in the MPOB license was not match with the original lot number. The details as follow;										
	<table border="1"> <thead> <tr> <th>No.</th> <th>IC No.</th> <th>Lot Number in MPOB License</th> <th>Original Lot Number</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>XXXXXX-XX-XX53</td> <td>NT 19304319</td> <td>NT 193088176</td> </tr> </tbody> </table>	No.	IC No.	Lot Number in MPOB License	Original Lot Number	1.	XXXXXX-XX-XX53	NT 19304319	NT 193088176		
No.	IC No.	Lot Number in MPOB License	Original Lot Number								
1.	XXXXXX-XX-XX53	NT 19304319	NT 193088176								
Corrections:	The grant title as per the MPOB license has been retrieved.										
Root Cause Analysis:	Wrongly attached the grant title to the personal folder.										
Corrective Actions:	To continuously check the grant title with the MPOB license.										

Assessment Conclusion:	The proposed correction and corrective action are acceptable. The evidence of effective implementation shall be verified in the next assessment.
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Summary of Total Number of Nonconformity			
Nonconformity			
NCR Ref #	1829451-201909-N2	Clause & Category (Major / Minor)	4.5.4.1 (Minor)
Date Issued	26/9/2019	Due Date	Next surveillance assessment
Closed (Yes / No)	No	Date of nonconformity Closure	NA
Statement of Nonconformity:	The understanding about the need to maintain the quality and availability of surface and ground water was not satisfactorily demonstrated.		
Requirement Reference:	Group managers should ensure that Independent smallholders can demonstrate that they understand the need to maintain the quality and availability of surface and ground water and steps are being taken for its implementation.		
Objective Evidence:	Based on visit at one of the smallholders (I/C No. XXXXXX-XX-XX61) area, it was noted that riparian zone of Sg. Mendulung, has yet to be established according to "Garis Panduan Zon Penampian Sungai [MSPO/SSCC/GP-03/ZPS, dated 10/7/2019, issue 2, rev. 0]". Through interview, the smallholder has also informed that he did apply herbicide and fertiliser to maintain the palms planted within the buffer zone.		
Corrections:	Briefing was given to the smallholder through "Lawatan Khidmat Nasihat (LKN)" and signage/marketing was done to indicate the buffer zone area.		
Root Cause Analysis:	Information delivered during MSPO briefing was not fully understood by the smallholder regarding on the maintenance of buffer zone.		
Corrective Actions:	Identification of smallholders that has natural river located near their farm will be done. Annual training and one-to-one briefing (eg. LKN) will be planned out to ensure that the identified smallholders can have a better understanding on the aspect of biodiversity in MSPO requirements.		
Assessment Conclusion:	The proposed correction and corrective action are acceptable. The evidence of effective implementation shall be verified in the next assessment.		

Finding Reference	1829451-201909-I1	Certificate Reference	MSPO 700759
Certificate Standard	MS2530-2:2013	Clause	4.2.1.2
Category	Opportunity for Improvement		
Area/Process:	As per public summary report		
Details	The recording of FFB delivered to the dealers or mill can be further improved since there is a potential of crop from unlicensed areas is categorised as certified.		

Finding Reference	1829451-201909-I2	Certificate Reference	MSPO 700759
Certificate Standard	MS2530-2:2013	Clause	4.4.4.1

MSPO Public Summary Report
Revision 0 (Aug 2017)

Category	Opportunity for Improvement
Area/Process:	As per public summary report
Details	The recording of which smallholders have participated the training on MSPO certification can be further improved since only 17 out of the 200 new members have been identified to have signed the attendance record.

Noteworthy Positive Comments	
1.	Positive comments from all stakeholders interviewed
2.	All personnel were cooperative during the assessment process

3.3 Status of Nonconformities Previously Identified and OFI

NA as this is an extension of scope assessment

3.4 Issues Raised by Stakeholders

IS #	Description
1	<p>Issues: No negative comments from the interviewed stakeholders. Generally, relationship between the stakeholders and smallholders was good.</p> <p>Management Responses: Maintain the good relationship</p> <p>Audit Team Findings: No further action is required.</p>

3.5 Summary of the Nonconformities and Status

CAR Ref.	CLASS	ISSUED	STATUS
1829451-201909-M1	Major	26/9/2019	Closed on 20/11/2019
1829451-201909-N1	Minor	26/9/2019	Open
1829451-201909-N2	Minor	26/9/2019	Open

3.6 Summary of the findings by Principles and Criteria

A) MS 2530-2:2013 Malaysian Sustainable Palm Oil (MSPO) Part 2: General Principles for Independent Smallholders

Criterion / Indicator	Assessment Findings	Compliance	
4.1 Principle 1: Management commitment & responsibility			
Criterion 4.1.1 – Malaysian Sustainable Palm Oil (MSPO) Policy			
4.1.1.1	<p>There shall be a policy binding smallholders to MSPO. Applicable to independent smallholders under group management.</p> <p>- Major compliance -</p>	<p>MSPO Policy has been established and signed by Mr. Boonny bin Masumboh (Group Manager) for SPOC Lumadan / Sindumin (S7) on 1st January 2019. He has appointed by Dr. Ramlee Moslim (Pengarah Bahagian Penyelidikan Integrasi dan Perkembangan) dated on 28th March 2018.</p> <p>Sighted "Borang Permohonan Persijilan Minyak Sawit Mampan Malaysia (MSPO) which has been signed by the individual independent smallholder. Evidence : Puan Buban Binti Ambilit, I.C. No. 630705 – 12 – 5396 signed on 22nd March 2019</p> <p>The policy was communicated through "Program Taklimat Pengenalan MSPO & Roadshow has been conducted as follows :</p> <p>1. Tajuk Program : Program Promosi Ahli KPSM Sipitang, Sabah Anjuran Oleh : MPOB Cawangan Beaufort Tarikh : 13.02.2019 Tempat : Dewan Mini Perpustakaan Daerah Sipitang, Sabah Kedatangan : 71 peserta</p>	<p>Yes</p>

Criterion / Indicator		Assessment Findings	Compliance									
		2. Tajuk Program : Taklimat Pensijilan MSPO Anjuran Oleh : MPOB Cawangan Beaufort Tarikh : 20.06.2019 Tempat : Dewan PA' Musa Beaufort Kedatangan : 256 peserta										
Criterion 4.1.2 – Continual Improvement												
4.1.2.1	The action plan for continual improvement shall be based on the consideration for the main social and environmental impact and opportunities of the independent smallholder's group, such as SPOC. Independent smallholders shall be aware of the need to understand the importance of continuous improvement. - Major compliance -	Based on interview with Mr. Boonny bin Masumboh (Group Manager), highlighted that, the training and any new improvement were provided during "Program Lawatan Khidmat Nasihat (LKN)" Sighted " Kalender Program Latihan / Kursus " issued by Unit Khidmat Pengembangan (ESU), Bahagian Penyelidikan Integrasi & Pengembangan (IRED) for 2019 as follows :	Yes									
		<table border="1"> <thead> <tr> <th>No</th> <th>Program Kursus</th> <th>Target Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Program Latihan Pensijilan GAP/MSPO</td> <td>28TH February 2019 19th & 20th June 2019 17th October 2019</td> </tr> <tr> <td>2</td> <td>Kursus Sehari Bersama Pekebun Kecil</td> <td>18th August 2019 25th August 2019</td> </tr> </tbody> </table>	No	Program Kursus	Target Date	1	Program Latihan Pensijilan GAP/MSPO	28 TH February 2019 19 th & 20 th June 2019 17 th October 2019	2	Kursus Sehari Bersama Pekebun Kecil	18 th August 2019 25 th August 2019	
No	Program Kursus	Target Date										
1	Program Latihan Pensijilan GAP/MSPO	28 TH February 2019 19 th & 20 th June 2019 17 th October 2019										
2	Kursus Sehari Bersama Pekebun Kecil	18 th August 2019 25 th August 2019										

Criterion / Indicator		Assessment Findings		Compliance	
		3	Lawatan Sambil Belajar Untuk Pekebun Kecil Sawit	21 st November 2019 12 th December 2019	
		<p>As per audit and interviewed with smallholders, they are aware and understand the importance of Continual Improvement Plan (CIP). As evidence, the independent smallholders are received advice from Group Manager during Lawatan Khidmat Nasihat (LKN).</p>			
4.1.2.2	<p>Group management shall establish a system to improve practices in line with new information and techniques; and for disseminating this information throughout the group members.</p> <p>- Major compliance -</p>	<p>MPOB has established "Manual Prosedur Kerja Standard / Garis Panduan'. The Group Manager explained that any new information of new technologies to be disseminated through the following method;</p> <ol style="list-style-type: none"> 1) Lawatan Ladang Nasihat (LKN) 2) Notice board at MPOB's office 3) MPOB Website <p>As per interviewed with Mr. Boonny bin Masumboh (Group Manager). He has established a system to improve practice especially on the Good Agriculture Practice during "Latihan Khidmat Nasihat (LKN)".</p>			Yes

Criterion / Indicator		Assessment Findings	Compliance
4.2 Principle 2: Transparency			
Criterion 4.2.1 – Traceability			
4.2.1.1	The group management shall commit itself to implement and maintain the requirements for traceability. - Major compliance -	The group members record their FFB delivery in “Buku Rekod Ladang”, which has the information about harvesting date, quantity (mt) and price per mt. The Group Manager will cross check all of the data against FFB receipt issued by the collection centres or palm oil mills.	Yes
4.2.1.2	To keep records of sales and delivery or transportation of fresh fruit bunches. - Major compliance -	Records of sales and delivery of FFB are kept in the “Buku Rekod Ladang” and sales receipt are kept by the members themselves. Apart from that, the Group Manager is also keeping the summary from the dealers or mill of the amount of FFB received. The summary has the information about sellers, number of trips and tonnage of FFB received. Weighbridge ticket is issued for each trip of FFB delivery, e.g. Member: Ruth Balang, ticket no. 163943 (C.C.L Enterprise) dated 28/6/2019. The ticket has the information about name of members, driver’s name, lorry no., product (i.e. FFB), time in & out and weight of FFB delivered.	Yes
4.3 Principle 3: Compliance to legal requirements			
Criterion 4.3.1 – Regulatory requirements			
4.3.1.1	Independent smallholders shall show awareness of compliance with all applicable local, state, national and ratified international	SPOC Lumadan / Sindumin (S7) has established and updated list of applicable laws and regulations that are applicable for them as	Yes

Criterion / Indicator	Assessment Findings	Compliance
<p>laws and regulations.</p> <p>- Major compliance -</p>	<p>per Document No.: MSPO/SSCC/L-01/SKU "Senarai Keperluan Undang-Undang (Sabah) "; Date effective on 10th July 2019; Issue No: 2; Rev: 2.</p> <p>The list is fully covered the requirements that related to MSPO compliance. These documents include information on laws, enforcement bodies, main requirement, environmental aspect, standard and etc.</p> <p>As evidence, the list of laws consist:</p> <ol style="list-style-type: none"> 1) Akta 127: Akta Kualiti Alam Sekeliling 1974 <ul style="list-style-type: none"> • Akta A1441: Akta Kualiti Alam Sekeliling (Pindaan) 2012 • Peraturan Kualiti Alam Sekeliling (Buangan Terjadual) 2005 • Peraturan Kualiti Alam Sekeliling (Buangan Berjadual) (Pindaan) 2007 • Perintah Kualiti Alam Sekeliling (Aktiviti Yang Diisytiharkan) (Pembakaran Terbuka) 2003. • Garis Panduan Bekas Buangan Terjadual Yang Tidak Tegar 2) Akta 139: Akta Kilang dan Jentera 1967 	

Criterion / Indicator		Assessment Findings	Compliance
		3) Akta 149: Akta Racun Makhluk Perosak 1974 4) Akta 155: Akta Imigresen 1959 5) Akta 226: Akta Taman Negara 1980 6) Akta 265: Akta Pekerjaan 1955 7) Akta 350: Akta Kanak-kanak dan Orang Muda (Pekerjaan) 1966 8) Akta 446: Akta Standard Minimum Perumahan dan Kemudahan Pekerja 1990 9) Akta 514: Akta Keselamatan dan Kesihatan Pekerjaan 1994 10) Akta 582: Akta MPOB 1998 <ul style="list-style-type: none"> • Peraturan – peraturan Lembaga Minyak Sawit Malaysia (Perlesenan) 2005 11) Akta 716: Akta Pemuliharaan Hidupan Liar 2010 <ul style="list-style-type: none"> • Peraturan-peraturan Pemuliharaan Hidupan Liar (Fi Lesen, Permit dan Permit Khas) Pindaan 2013 12) Ordinan Tanah Sabah (Sabah Cap. 68) 13) Enakmen Perlindungan Alam Sekitar 2002 14) Enakmen Sumber Air Sabah 1998 15) Garis Panduan Pembangunan Melibatkan Sungai dan Rizab Sungai (Jabatan Pengairan dan Saliran)	

Criterion / Indicator		Assessment Findings	Compliance																														
		16) Akta 732: Akta Majlis Perundangan Gaji Negara 2011: Perintah Gaji Minimum 2018																															
Criterion 4.3.2 – Lands use rights																																	
4.3.2.1	Independent smallholders shall demonstrate rights to their landholdings and there is no evidence of major land disputes. - Major compliance -	<p>Sighted record "Senarai Nama Peserta MSPO SPOC Lumadan / Sindumin (S7)" with various land title as per tabulated below :</p> <table border="1"> <thead> <tr> <th>No</th> <th>Name</th> <th>Title Category</th> <th>Lot No</th> <th>Hectare as per license</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Ruth binit Balang</td> <td>NT</td> <td>19304319</td> <td>1.34</td> </tr> <tr> <td>2</td> <td>Mastul bin Haji Ampong</td> <td>FR NT NT NT NT NT NT</td> <td>174042098 173082669 173122604 173152451 173201217 173227033 175313130</td> <td>16.13</td> </tr> <tr> <td>3</td> <td>Agong bin Padan</td> <td>NT</td> <td>193101512</td> <td>3.95</td> </tr> <tr> <td>4</td> <td>Pah Ah Min</td> <td>CL PL CL</td> <td>175048521 176141736 175334817</td> <td>9.77</td> </tr> <tr> <td>5</td> <td>Buban binti Ambilit</td> <td>NT LA LA</td> <td>193080303 201419089 1</td> <td>25.67</td> </tr> </tbody> </table>	No	Name	Title Category	Lot No	Hectare as per license	1	Ruth binit Balang	NT	19304319	1.34	2	Mastul bin Haji Ampong	FR NT NT NT NT NT NT	174042098 173082669 173122604 173152451 173201217 173227033 175313130	16.13	3	Agong bin Padan	NT	193101512	3.95	4	Pah Ah Min	CL PL CL	175048521 176141736 175334817	9.77	5	Buban binti Ambilit	NT LA LA	193080303 201419089 1	25.67	No
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MSPO Public Summary Report
Revision 0 (Aug 2017)

Criterion / Indicator		Assessment Findings				Compliance
			NT LA LA	201719051 1 193119390 201119096 0 201419089 0		
		6	Lajim@Jehm Buayie	NT PL	193100060 196290212	18.58
		7	Arif bin Nayan	NT NT	193121541 193098627	7.23
		8	Vun Sui En	PL CL	13178 14571	5.33
		9	Liew Hyen Yin	CL NT NT	175313032 173066889 173112304	5.20
		10	Isham bin Hassan	CL	175333838	12.61
		11	Josua bin Markus	NT	193067079	4.17
		12	Foo Ah Kui	NT NT CL	173085866 173081108 175327045	6.53
		13	Liew Hen Yau	NT CL	173131827 175179834	10.28
		14	Chan Boon Hen	CL NT	175053737 173050658	6.32

MSPO Public Summary Report
Revision 0 (Aug 2017)

Criterion / Indicator		Assessment Findings				Compliance								
		15	Udin bin Salam	NT	6547	1.21								
		16	Sili bin Kosmas	NT	173068641	2.84								
		<p>Remarks :</p> <ol style="list-style-type: none"> 1. NT – Native Title 2. PL – Provision Title 3. CL – Country Lease 4. LA – Land Application 5. FR – Field Register <p>Base on the interview with Group Manager and Independent Smallholders, there is no land disputes or claims involving their land.</p> <p>However during the documentaiton check, the auditor found that the NT Title register in the MPOB License was not matched with the orginal document. The details as follow;</p> <table border="1"> <thead> <tr> <th>No</th> <th>Name</th> <th>Lot Number in MPOB License</th> <th>Original Lot Number</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Ruth binti Balang (560905-12-5253)</td> <td>NT 19304319</td> <td>NT 193088176</td> </tr> </tbody> </table> <p>Thus, a minor non-conformance was raised.</p>				No	Name	Lot Number in MPOB License	Original Lot Number	1	Ruth binti Balang (560905-12-5253)	NT 19304319	NT 193088176	
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1	Ruth binti Balang (560905-12-5253)	NT 19304319	NT 193088176											
Criterion 4.3.3 – Customary rights														
4.3.3.1	Independent smallholders shall demonstrate customary rights to their landholdings	Evidence Independent Smallholders holding Native Title as follows:-				Yes								

MSPO Public Summary Report
Revision 0 (Aug 2017)

Criterion / Indicator	Assessment Findings				Compliance																																					
<p>Note: Where recognized customary or legally owned land has been taken over and where there is documentary proof of a transfer of rights (e.g. sale) and of payment or provision of agreed compensation.</p> <p>- Major compliance -</p>	<table border="1"> <thead> <tr> <th data-bbox="1068 496 1149 592">No</th> <th data-bbox="1149 496 1368 592">Name</th> <th data-bbox="1368 496 1525 592">Title Category</th> <th data-bbox="1525 496 1854 592">Verified by</th> </tr> </thead> <tbody> <tr> <td data-bbox="1068 592 1149 687">1</td> <td data-bbox="1149 592 1368 687">Ruth binit Balang</td> <td data-bbox="1368 592 1525 687">NT</td> <td data-bbox="1525 592 1854 687">Registrar of Title</td> </tr> <tr> <td data-bbox="1068 687 1149 783">2</td> <td data-bbox="1149 687 1368 783">Mastul bin Haji Ampong</td> <td data-bbox="1368 687 1525 783">NT</td> <td data-bbox="1525 687 1854 783">Registrar of Title</td> </tr> <tr> <td data-bbox="1068 783 1149 879">3</td> <td data-bbox="1149 783 1368 879">Agong bin Padan</td> <td data-bbox="1368 783 1525 879">NT</td> <td data-bbox="1525 783 1854 879">Registrar of Title</td> </tr> <tr> <td data-bbox="1068 879 1149 975">4</td> <td data-bbox="1149 879 1368 975">Buban binti Ambilit</td> <td data-bbox="1368 879 1525 975">NT</td> <td data-bbox="1525 879 1854 975">Registrar of Title</td> </tr> <tr> <td data-bbox="1068 975 1149 1070">5</td> <td data-bbox="1149 975 1368 1070">Lajim@Jehm Buayie</td> <td data-bbox="1368 975 1525 1070">NT</td> <td data-bbox="1525 975 1854 1070">Registrar of Title</td> </tr> <tr> <td data-bbox="1068 1070 1149 1150">6</td> <td data-bbox="1149 1070 1368 1150">Arif bin Nayan</td> <td data-bbox="1368 1070 1525 1150">NT</td> <td data-bbox="1525 1070 1854 1150">Registrar of Title</td> </tr> <tr> <td data-bbox="1068 1150 1149 1214">7</td> <td data-bbox="1149 1150 1368 1214">Liew Hyen Yin</td> <td data-bbox="1368 1150 1525 1214">NT</td> <td data-bbox="1525 1150 1854 1214">Registrar of Title</td> </tr> <tr> <td data-bbox="1068 1214 1149 1310">8</td> <td data-bbox="1149 1214 1368 1310">Josua bin Markus</td> <td data-bbox="1368 1214 1525 1310">NT</td> <td data-bbox="1525 1214 1854 1310">Registrar of Title</td> </tr> <tr> <td data-bbox="1068 1310 1149 1378">9</td> <td data-bbox="1149 1310 1368 1378">Foo Ah Kui</td> <td data-bbox="1368 1310 1525 1378">NT</td> <td data-bbox="1525 1310 1854 1378">Registrar of Title</td> </tr> </tbody> </table>	No	Name	Title Category	Verified by	1	Ruth binit Balang	NT	Registrar of Title	2	Mastul bin Haji Ampong	NT	Registrar of Title	3	Agong bin Padan	NT	Registrar of Title	4	Buban binti Ambilit	NT	Registrar of Title	5	Lajim@Jehm Buayie	NT	Registrar of Title	6	Arif bin Nayan	NT	Registrar of Title	7	Liew Hyen Yin	NT	Registrar of Title	8	Josua bin Markus	NT	Registrar of Title	9	Foo Ah Kui	NT	Registrar of Title	
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Criterion / Indicator		Assessment Findings				Compliance
		10	Liew Hen Yau	NT	Registrar of Title	
		11	Chan Boon Hen	NT	Registrar of Title	
		12	Udin bin Salam	NT	Registrar of Title	
		13	Sili bin Kosmas	NT	Registrar of Title	
		Remarks :				
		1. NT – Native Title				
4.3.3.2	Maps of an appropriate scale showing extent of recognized customary rights land, if any, should made available. - Minor compliance -	Map of all the Independent Smallholders land is available in the Personal File. During site visit, Independent Smallholders able to demonstrate and recognize boundary area for verification.				Yes
4.4 Principle 4: Social responsibility, health, safety and employment condition						
Criterion 4.4.1: Complaints and grievances						
4.4.1.1	Independent smallholders shall be able to respond to complaints that are raised by their neighbours or other stakeholders. - Major compliance -	Sighted document MSPO/SSCC/SOP-01/AR on Prosedur Kerja Standard - Aduan dan Rungutan, No. Isu: 02, No Revisi: 1, effective date 10 th July 2019. Sighted "Carta Alir - Aduan dan Rungutan di antara pihak berkepentingan" and Group Manager in the page 3 of the same				Yes

Criterion / Indicator		Assessment Findings	Compliance
		<p>document. A total of 14 days is allocated to complete a complaint handling process.</p> <p>Complainant can address through Complaint and Grievances Form, MSPO/SSCC/F-01/AR. Borang AR consist of 3 parts;</p> <ul style="list-style-type: none"> i) Part A – Aduan/Rungutan ii) Part B – Tindakan penyelesaian iii) Part C – Pengesahan Tindakan Penyelesaian <p>Complaint can also be made through :</p> <ul style="list-style-type: none"> a) MPOB website - www.mpob.gov.my (e-aduan) b) Visit MPOB branch and get assisted from MPOB office. 	
4.4.1.2	The local system should be able to resolve disputes. - Minor compliance -	<p>Sighted document MSPO/SSCC/SOP-01/AR on Prosedur Kerja Standard - Aduan dan Rungutan, No. Isu: 02, No Revisi: 1, effective date 10th July 2019. The procedure has outline the :</p> <ul style="list-style-type: none"> 1.Procedure Aduan and Rungutan <ul style="list-style-type: none"> - Penerimaan Aduan dan Rungutan - Tindakan Susulan / Siasatan 2.Flow chart Aduan dan Rungutan 	Yes

Criterion / Indicator	Assessment Findings	Compliance
	<p>3. Borang Aduan dan Rungutan</p> <ul style="list-style-type: none"> - Bahagian A : Aduan / Rungutan - Bahagian B : Tindakan Penyelesaian - Bahagian C : Pengesahan Tindakan Penyelesaian <p>The procedures in handling the "Aduan dan Rungutan" has been briefed to the independent smallholders during seminar/training Program Taklimat Pengenalan MSPO & Roadshow has been conducted as follows :</p> <p>1. Tajuk Program : Program Promosi Ahli KPSM Sipitang, Sabah Anjuran Oleh : MPOB Cawangan Beaufort Tarikh : 13.02.2019 Tempat : Dewan Mini Perpustakaan Daerah Sipitang, Sabah Kedatangan : 71 peserta</p> <p>2. Tajuk Program : Taklimat Pensijilan MSPO Anjuran Oleh : MPOB Cawangan Beaufort Tarikh : 20.06.2019 Tempat : Dewan PA' Musa Beaufort</p>	

Criterion / Indicator		Assessment Findings	Compliance								
		<p>Kedatangan : 256 peserta</p> <p>Mr. Boonny bin Masumboh (Group manager) is a person in charge for any grievances and complaints under SPOC Lumadan / Sindumin (S7) territory.</p> <p>Interviewed with the Group Manager, Mr. Boonny bin Masumboh responded that the Independent Smallholders can also fill their complaint form at MPOB office.</p> <p>Sighted aduan dan rungutan as follows:</p> <table border="1"> <tr> <td>Nama Pengadu</td> <td>Musa bin Bangau</td> </tr> <tr> <td>Tarikh Pengadu</td> <td>03.07.3019</td> </tr> <tr> <td>Aduan</td> <td>Terdapat pokok sawit mengalami kekuningan daun yg banyak dan menyebabkan hasil BTS semakin menurun.</td> </tr> <tr> <td>Tindakan Penyelesaian</td> <td>Lawatan tapak telah di buat pada 16.07.2019 Pengesahan Tindaakan</td> </tr> </table>	Nama Pengadu	Musa bin Bangau	Tarikh Pengadu	03.07.3019	Aduan	Terdapat pokok sawit mengalami kekuningan daun yg banyak dan menyebabkan hasil BTS semakin menurun.	Tindakan Penyelesaian	Lawatan tapak telah di buat pada 16.07.2019 Pengesahan Tindaakan	
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MSPO Public Summary Report
Revision 0 (Aug 2017)

Criterion / Indicator		Assessment Findings		Compliance
		Tarikh Penyelesaian	16.07.2019	
Criterion 4.4.2: Employees safety and health				
4.4.2.1	<p>Independent smallholders need not have a formal health and safety plan but shall ensure that all work practices are safe.</p> <p>- Major compliance -</p>	<p>Sighted "Garis Panduan Keselamatan dan Kesihatan Pekerjaan" No dokumen :MSPO/SSCC/GP-02/KKP. Tarikh effective : 10th July 2019, Issue No 2, Revision: 0 described the following;</p> <ul style="list-style-type: none"> • "Rekod Pemberian PPE" • "Rekod Latihan Keselamatan". <p>The procedures in managing health and safety at workplace has been briefed during Program Taklimat Pengenalan MSPO & Roadshow has been conducted as follows :</p> <p>1) Tajuk Program : Program Promosi Ahli KPSM Sipitang, Sabah Anjuran Oleh : MPOB Cawangan Beaufort Tarikh : 13th February 2019 Tempat : Dewan Mini Perpustakaan Daerah Sipitang, Sabah Kedatangan : 71 peserta</p> <p>2) Tajuk Program : Taklimat Pensijilan MSPO Anjuran Oleh : MPOB Cawangan Beaufort Tarikh : 20th June 2019 Tempat : Dewan PA' Musa Beaufort Kedatangan : 256 peserta</p>		Yes

Criterion / Indicator	Assessment Findings	Compliance	
Criterion 4.4.3: Employment conditions			
<p>4.4.3.1</p>	<p>For independent smallholders with temporary workers, work conditions shall be in accordance with a mutual verbal agreement made transparently and freely.</p> <p>- Minor compliance -</p>	<p>As per interview with Mr. Boonny bin Masumboh (Group Manager), he did mentioned that there are 2 categories of workers in his SPOC Lumadan / Sindumin (S7):</p> <ol style="list-style-type: none"> 1. The Independent Smallholders engaging temporary workers with a mutual verbal agreement (transparently and freely) between both parties. 2. The Independent Smallholders managing the land on their own. <p>Sighted Manual Prosedure Kerja, 1) Syarat Mengupah Pekerja 2) Terma Perjanjian Pekerja with regard to "Syarat Mengupah Pekerja di Kebun Sawit", MSPO/SSCC/SMP-01 specified the following terms and conditions;</p> <ol style="list-style-type: none"> 1) "Mempunyai permit kerja bagi pekerja asing". 2) "Tidak sama sekali membenarkan / mengupah kanak-kanak di Bawah umur 15 tahun untuk bekerja". 3) "Tidak sama sekali membenarkan / mengupah orang muda di Bawah umur 15-18 tahun untuk membuat kerja berat dan merbahaya di kawasan kebun sawit". 4) "Tidak mengamalkan sikap diskriminasi terhadap agama, kaum, jantina, warna kulit, kewarganegaraan dan politik". 5) "Pembayaran upah adalah mengikut jenis kerja yang 	<p>Yes</p>

Criterion / Indicator		Assessment Findings	Compliance
		<p>dilakukan seperti yang telah disyorkan oleh Pengurus SPOC".</p> <p>6) "Kadar bayaran mestilah dipersetujui oleh pekebun kecil dan pekerja".</p> <p>7) "Setiap bayaran yang dilakukan hendaklah direkodkan di dalam buku rekod ladang (BRL) dan ditandatangani oleh pekerja"</p> <p>8) Pekerja perlu mengutamakan aspek – aspek keselamatan dan kesihatan semasa menjalankan kerja – kerja di kebun</p> <p>The Group Manager did not receive any complaints regarding work condition from both parties.</p>	
4.4.3.2	<p>Independent smallholders & group managers shall provide equal opportunity and treatment regardless of race, gender, religion, political affiliation, nationality, social origin or other distinguishing characteristics and shall not engage in or support discriminatory practices in line with national aspiration.</p> <p>- Minor compliance -</p>	<p>Sighted in the personal file of Independent Smallholders with regard to "Syarat Mengupah Pekerja di Kebun Sawit", MSPO/SSCC/SMP-01 listed down the following terms and conditions;</p> <p>Clause No. 4 - "Tidak mengamalkan sikap diskriminasi terhadap agama, kaum, jantina, warna kulit, kewarganegaraan dan politik".</p> <p>Clause No. 6 "Kadar bayaran dipersetujui oleh pekebun kecil dan pekerja".</p> <p>No evidence of complaints on discrimination based on race, gender, religion, political affiliation, nationality, social origin or other distinguishing characteristics and shall not engage in or support discriminatory practices in line with national aspiration.</p>	NA

Criterion / Indicator		Assessment Findings	Compliance
		During the site visit and interviews held for 16 Independent Smallholders, no issue has been raised on opportunity and treatment regardless of race, color, sex, religion, political affiliation, nationality, social origin or other distinguishing characteristic	
4.4.3.3	Group managers for Independent smallholders shall ensure that worker's pay and conditions meet legal standards as per mutual agreements. - Major compliance -	Sighted in the personal file of Independent Smallholders in term of "Terma Penggajian Pekerja" MSPO/SSCC/TPP-01 listed down the following terms and conditions of the work and charges that will be paid to the worker. The term has covered the followings activities; 1. Menuai buah tandan segar (BTS) 2. Membaja 3. Meracun 4. Pemangkasan pelepah	NA
4.4.3.4	In cases where on-site living quarters are provided, these quarters shall be habitable and have basic amenities, where available and practical. - Major compliance -	Based on the site visit and interview with independent smallholders, the source of temporary workers is local youth surrounding their village, therefore no living quarter was provided to them. The worker managed their accommodation by them self individually.	NA
4.4.3.5	Children and young persons are not to be employed or exploited. The minimum age and conditions of employment shall comply with local, state or national legislation. Work by children is acceptable on family farms, under adult supervision, and when it does not interfere with their education. Children are not to be exposed to	Sighted in the personal file of Independent Smallholders with regard to "Syarat Mengupah Pekerja di Kebun Sawit", MSPO/SSCC/SMP-01 listed down the following terms and conditions;	NA

Criterion / Indicator		Assessment Findings	Compliance
	<p>hazardous working conditions.</p> <p>- Major compliance -</p>	<p>Clause No. 2 - Tidak sama sekali membenarkan/mengupah kanak - kanak dibawah umur 15 tahun untuk bekerja</p> <p>Clause No. 3 - Tidak sama sekali membenarkan/mengupah orang muda dibawah umur 15 - 18 tahun untuk bekerja.</p> <p>Based on the interview at site, it was confirmed by the Independent Smallholders that there is no employment of Children and Young persons for their field activities.</p>	
Criterion 4.4.4: Training and competency			
4.4.4.1	<p>Independent smallholders are encouraged to seek knowledge to increase their competency in oil palm management.</p> <p>- Minor compliance -</p>	<p>Group Manager together with the "Pegawai Tunas Kawasan" on-site MPOB Officers had planned and conducts regular trainings for the smallholders. Smallholders' interview found that they always seek advice from group manager and MPOB officers to increase their competency in oil palm management. Samples of training record verified:</p> <ul style="list-style-type: none"> - Taklimat Pensijilan MSPO, dated 20/6/2019, Dewan Pa' Musa, Beaufort – but out of 200 members, only 17 identified participated based on the records – seen "Modul Latihan" Pensijilan MSPO bagi Pekebun Kecil Persendirian – contain: <ul style="list-style-type: none"> • Prinsip-prinsip umum untuk pekebun kecil persendirian 	Yes

Criterion / Indicator		Assessment Findings	Compliance
		<ul style="list-style-type: none"> • Keselamatan & kesihatan pekerjaan (isu, permasalahan dan langkah kawalan) by JKPP • Penjagaan alam sekitar by DOE <p>'Laporan lawatan khidmat nasihat' MPOB (as part of internal audit)</p>	
4.5 Principle 5: Environment, natural resources, biodiversity and ecosystem services			
Criterion 4.5.1: Environmental Management Plan			
4.5.1.1	<p>Independent smallholders are expected to be aware of the environmental impact but are not expected to undertake any formal impact assessment unless there is a legal requirement.</p> <p>- Minor compliance -</p>	<p>The awareness about environmental impact among the group members was created through various trainings and meetings mentioned in 4.4.4.1. Interview with sampled smallholders showed that the members have good awareness level about environmental impact.</p> <p>Reference: Senarai Impak Sosial, Persekitaran & Pelan Tindakan [MSPO/SSCC/L-04/ISP. Dated 10/7/2019, Issue 2, rev. 2]</p>	Yes
Criterion 4.5.2: Efficiency of energy use and use of renewable energy			
4.5.2.1	<p>The use of renewal energy should be applied where possible.</p> <p>- Minor compliance -</p>	<p>So far there was no possible area identified that the smallholders could use renewable energy.</p>	Yes
Criterion 4.5.3: Waste management and disposal			

Criterion / Indicator		Assessment Findings	Compliance
4.5.3.1	<p>All waste products and sources of pollution shall be identified by the group manager.</p> <p>- Major compliance -</p>	<p>Identification of waste products and sources of pollution was identified by the group manager.</p> <p>Ref.:</p> <ul style="list-style-type: none"> - SOP Pengendalian dan Pelupusan Bahan Kimia [MSPO/SSCC/SOP-02/BK, dated 10/7/2019, Issue 2, rev. 0] – excess unused chemical - SOP Pengurusan Bahan Buangan Terjadual [MSPO/SSCC/SOP-03/BT, dated 10/7/2019, Issue 2, rev. 2] – covering handling of empty chemical containers - Senarai Sisa Racun dan Domestik [MSPO/SSCC/L-03/SRD, dated 10/7/2019, Issue 2, rev. 0] – list of wastes and type of impact 	Yes
4.5.3.2	<p>Group managers shall ensure that waste from the smallholdings is disposed of appropriately. Smallholders shall adopt local and national legislation to dispose of hazardous chemicals and their containers.</p> <p>- Major compliance -</p>	<p>The MPOB officers also conduct regular visits during the activity called "Lawatan Pegawai Tunas" to the smallholder farms to ensure the proper disposal of hazardous chemicals and their containers by the smallholders.</p> <p>However, during the site visit, the auditor found that</p> <ol style="list-style-type: none"> 1. Storage of waste (empty pesticide container) doesn't adhere to Manual Prosedure Kerja MSPO, SPOC 2. The empty pesticide container has been used for other purpose and not being disposed appropriately. <p>Thus, a major non-conformance was raised.</p>	No

Criterion / Indicator	Assessment Findings	Compliance	
Criterion 4.5.4: Natural water resources			
4.5.4.1	<p>Group managers should ensure that Independent smallholders can demonstrate that they understand the need to maintain the quality and availability of surface and ground water and steps are being taken for its implementation.</p> <p>- Minor compliance -</p>	<p>During the training/briefing mentioned in 4.4.4.1, members were informed about the importance to maintain the quality of ground water and riparian reserved. This is also addressed in the "Modul Latihan" MSPO Certification for Smallholders which is given to all the members. Smallholders interviewed are able to explain the needs and steps were taken such as no blanket spraying, maintenance of riparian buffer zones and etc.</p> <p>Ref.: Garis Panduan Zon Penampam Sungai [MSPO/SSCC/GP-03/ZPS, dated 10/7/2019, issue 2, rev. 0].</p> <p>However, based on visit at one of the smallholders area, it was noted that riparian zone of Sg. Mendulung, has yet to be established according to "Garis Panduan Zon Penampam Sungai [MSPO/SSCC/GP-03/ZPS, dated 10/7/2019, issue 2, rev. 0]". Through interview, the smallholder has also informed that he did apply herbicide and fertiliser to maintain the palms planted within the buffer zone. Thus, a non-conformity was raised due to this lapse.</p>	<p>No</p>
4.5.4.2	<p>Water harvesting practices should be implemented.</p> <p>- Minor compliance -</p>	<p>Rain water harvesting was generally implemented by all the sampled smallholders. Among the methods used were catching rain with 200 lt barrel, silt pits and infield drains. The water was used mainly for mixing herbicides.</p>	<p>Yes</p>
Criterion 4.5.5: Status of rare, threatened, or endangered species and high biodiversity value			

Criterion / Indicator		Assessment Findings	Compliance
4.5.5.1	<p>Group manager or relevant government agency should ensure that Independent smallholders are able to show a basic understanding of any species or habitats of concern, together with their conservation needs. Information on protected species and their habitat with high biodiversity value may be obtained from relevant government agencies, such as the Forestry Department, Forest Research Institute of Malaysia and the Wildlife Department.</p> <p>- Minor compliance -</p>	<p>Interview of smallholders found that they were able to show basic understanding of any species or habitats of concern, together with their conservation needs. The group manager has managed to conduct the awareness training on the conservation of flora and fauna through various training as mentioned in Indicator 4.4.4.1.</p>	Yes
Criterion 4.5.6: Zero burning practices			
4.5.6.1	<p>Independent smallholders shall not practice open burning during land preparation for oil palm cultivation or replanting, unless with the permission of relevant state authorities.</p> <p>- Major compliance -</p>	<p>Group manager together with MPOB officers (Pegawai Tunas kawasan) conduct regular visit to the smallholder fields to monitor for any open burning activity. During site visit at smallholder's farm, there was no trace of fire was being used for land preparation observed. The group manager has briefed to all smallholders on the restriction of open burning for land preparation through trainings as mentioned in Indicator 4.4.4.1.</p> <p>Ref.: Garis Panduan Amalan Pembakaran Sifar [MSPO/SSCC/GP-04/APS, dated 10/7/2019, issue 2, rev. 0]</p>	Yes
4.6 Principle 6: Best Practices			
Criterion 4.6.1: Site Management			
4.6.1.1	<p>Group managers & relevant government agencies should encourage all independent smallholders' to implement best</p>	<p>Group manager conduct regular inspection following the MPOB Good Agricultural Practice. Trainings on best practices have been</p>	Yes



MSPO Public Summary Report
Revision 0 (Aug 2017)

Criterion / Indicator		Assessment Findings	Compliance
	practices such as the MPOB Codes of Practice, Malaysian Standards and the Kod Amalan Baik (GAP) Pekebun Kecil. - Minor compliance -	given to smallholders during the training mentioned in Indicator 4.4.4.1.	
4.6.1.2	A visual identification or reference system shall be established for each field or block of oil palm planting by group manager (where practical). - Major compliance -	A visual identification has been established by the group manager for all members. During site visit, it was found that all sampled members have put up visual identification in form of signage on palm trunk.	Yes
Criterion 4.6.2: Economic and financial viability plan			
4.6.2.1	Group manager shall establish a documented business or management plan to demonstrate attention to economic and financial viability. - Major compliance -	Address in the "Garis Panduan Pelan Daya Ekonomi dan Kewangan" [MSPO/SSCC/GP-01/PEK, dated 10/7/2019, issue 2, rev. 1]. Among the action plans established in the guideline are: <ul style="list-style-type: none"> - Good agriculture practices – preparation of land, fertiliser application, pruning, weeds control, harvesting, pest & disease control, soil conservation - Fertilisers application guideline – rate and frequency - Weeding guideline – methodology - Oil palm activity records – records of FFB sales, records of fertiliser/chemical application and records of expenses - Analysis of average nett income by annual and month 	Yes
Criterion 4.6.3: Transparent and fair price dealing			

Criterion / Indicator		Assessment Findings	Compliance
4.6.3.1	Independent smallholders are encouraged to communicate with and have consultations with dealers, millers, local communities and other affected or interested parties. - Minor compliance -	The price was clearly stated at dealer’s ramp as per negotiated FFB price with palm oil mill. There was no disputes on the payment noted during the audit. Group manager keeps a copy of all the FFB sales records and compiled in the “Buku Rekod Ladang” as master list.	Yes
4.7 Principle 7: Development of new planting			
Criterion 4.7.1: Oil palm shall not be planted on land with a high biodiversity value			
4.7.1.1	Independent smallholders shall not plant oil palm on land with high biodiversity value as identified by local, state and national legislation. - Major compliance -	NA as no new planting was done by the group members.	NA
Criterion 4.7.2: Soil Survey			
4.7.2.1	Independent smallholders should obtain information on soil types, topography and their suitability for oil palm plantings from the relevant government agency. New planting plans should be prepared in consultation with extension service officers. - Minor compliance -	NA as no new planting was done by the group members.	NA
Criterion 4.7.3: Extensive planting on steep terrain, marginal and fragile soils			
4.7.3.1	Extensive planting on steep terrain, marginal and fragile soils, shall be avoided unless permitted by local legislation. Independent	NA as no new planting was done by the group members.	NA

Criterion / Indicator	Assessment Findings	Compliance
<p>smallholders who establish new plantings on steep terrain, marginal and fragile soils, should adopt appropriate and viable conservation measures.</p> <p>- Major compliance -</p>		

Section 4: Assessment Conclusion and Recommendation

Acknowledgement of Internal Responsibility and Formal Sign-off of Assessment Findings	
Based on the findings during the assessment, MPOB Sustainable Palm Oil Cluster (SPOC) Lumadan/Sindumin complies with the MS 2530-2:2013 . It is recommended that the certification of SPOC Lumadan Sindumin is approved and/or continued.	
Acknowledgement of Assessment Findings	Report Prepared by
Name: <i>Boonny Bin Masumboh</i>	Name: Valence Shem
Company name: MPOB SPOC Lumadan/Sindumin	Company name: BSI Services Malaysia Sdn Bhd
Title: <i>Group Manager</i>	Title: Lead Auditor
Signature: 	Signature: 
Date: <i>16/12/2019</i>	Date: 28/11/2019

MSP0 Public Summary Report
Revision 0 (Aug 2017)

Appendix A: Assessment Plan

Date	Time	Subjects	VSH	MRB
Monday 23/9/2019	0900-0915	Opening meeting: <ul style="list-style-type: none"> Opening presentation by audit team leader Confirmation of assessment scope and finalize audit plan (including stakeholders consultation) 	✓	✓
	0915-1200	<u>Smallholder 1 - 3</u> Field visit, boundary inspection, field operations (GAP), buffer zone, HCV area, IPM implementation, OSH & ERP, storage area (agrochemical, fertilizer, etc.), wastes management, stakeholders consultation, etc.	✓	✓
	1200-1300	Lunch break		
	1300-1630	<u>Smallholder 4 - 6</u> Field visit, boundary inspection, field operations (GAP), buffer zone, HCV area, IPM implementation, OSH & ERP, storage area (agrochemical, fertilizer, etc.), wastes management, stakeholders consultation, etc.	✓	✓
	1630-1700	Interim closing briefing	✓	✓
Tuesday 24/9/2019	0900-1200	<u>Smallholder 7 - 9</u> Field visit, boundary inspection, field operations (GAP), buffer zone, HCV area, IPM implementation, OSH & ERP, storage area (agrochemical, fertilizer, etc.), wastes management, stakeholders consultation, etc.	✓	✓
	1200-1300	Lunch break		
	1300-1630	<u>Smallholder 10 - 12</u> Field visit, boundary inspection, field operations (GAP), buffer zone, HCV area, IPM implementation, OSH & ERP, storage area (agrochemical, fertilizer, etc.), wastes management, stakeholders consultation, etc.	✓	✓
	1630-1700	Interim closing briefing	✓	✓
Wednesday 25/9/2019	0900-1200	<u>Smallholder 13 - 14</u> Field visit, boundary inspection, field operations (GAP), buffer zone, HCV area, IPM implementation, OSH & ERP, storage area (agrochemical, fertilizer, etc.), wastes management, stakeholders consultation, etc.	✓	
	0900-1200	Stakeholder consultations: Consultation with stakeholders such as government agencies/enforcers, NGO, contractors, suppliers, surrounding communities (e.g. neighboring estates, smallholders, villages, workers representative, etc.), etc.		✓
	1200-1300	Lunch break		
	1300-1630	<u>Smallholder 15 - 16</u> Field visit, boundary inspection, field operations (GAP), buffer zone, HCV area, IPM implementation, OSH & ERP, storage area (agrochemical, fertilizer, etc.), wastes management, stakeholders consultation, etc.	✓	✓
	1630-1700	Interim closing briefing	✓	✓
Thursday 26/9/2019	0900-1200	Document review: Public documents, SOPs, Policies, Internal audit, Production & Supply chain records, FFB pricing, Review on SEIA documents and records, payment records, complaint records, workers records, training records, permits, CIP, verification of previous findings, etc.	✓	✓
	1200-1300	Lunch break		

**MSPO Public Summary Report
Revision 0 (Aug 2017)**

Date	Time	Subjects	VSH	MRB
	1300-1530	Continue with outstanding elements.	✓	✓
	1530-1630	Audit team discussion & preparation for closing meeting	✓	✓
	1630-1700	Closing meeting	✓	✓

Appendix B: List of Stakeholders Contacted

<p>Internal Stakeholders: Group Manager MPOB Officers (Pegawai Tunas Kawasan) MPOB Officers (HQ)</p>	<p>External Stakeholders: Pertubuhan Peladang Beaufort FFB Dealer (collection centre)</p>
<p>Group Members sampled (Old Members): Nil</p>	<p>Group Members sampled (New Members):</p> <ol style="list-style-type: none"> 1) Pan Ah Min 2) Liew Hyen Yin 3) Liew Hen Yau 4) Mastul Ampong 5) Sili Kosmas 6) Udin Salam 7) Yun Sui En 8) Foo Ah Kui 9) Isham Hassan 10) Ariff Nayan 11) Chan Boon Hen 12) Josua Markus 13) Agong Padan 14) Buban Ambilit 15) Ruth Balang 16) Lajim @ Jehm Buayie

Appendix C: Smallholder Member Details

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
1	Umum bin Kulaya	552770-101000	NT 193044129	Sipitang	4.847
2	Rostati bin Abdullah	534335-901000	NT 193067113	Sipitang	4.65
3	Lee Eng lim	287048-601000	NT 3036	Sipitang	8.1
4	Mondom Bin Boh	499492-101000	NT 94190283	Sipitang	5
5	Mariam Binti Kawati	523725-701000	NT 193044101	Sipitang	3.334
6	Ali Rahman Bin Shabeli	542587-801000	NT 97190391	Sipitang	5.02
7	Paris Manung	526616-801000	NT 3447	Sipitang	3.2
8	Musa Bin Bangau	509142-201000	NT 193084061	Sipitang	5
9	Haeryati Bnti Asli	574542-201000	NT 19302719	Sipitang	3.236
10	Ungkau Suyan	591806-801000	NT 193070398	Sipitang	4.28
11	Paulus Bin Maguring	484897-501000	NT 193052881	Sipitang	5.4
12	Samayung Using	570336-101000	NT 193084409	Sipitang	5
13	Yasai @ James Bin Sakai	571771-201000	NT 19304144	Sipitang	1.177
14	Malis Binti Kapol	570308-801000	NT 193104611	Sipitang	2.581
15	Rajimin bin Kardo	437491-401000	NT 173086694	Beaufort	1.2
16	Marcus Sakai @ Kapol	536010-501000	NT 193103374	Sipitang	2.019
17	Gurkah Bin Ipun	566182-201000	NT 193097853	Sipitang	2.595
18	Jerald Herodes Bin Samuel Balang	746791001013	NT 194027560	Sipitang	5.1
19	Petrus Bin Ansibul	578603-001000	NT 193070049	Sipitang	5
20	Yumbune bin Lambang	587131-201000	NT193070389	Sipitang	2.776
21	Simun J. Rugag	553423-501000	NT 193101549	Sipitang	2.771
22	HEE TING LOI @ KOH TING LOI	536007-501000	CL 7316	Beaufort	2.91
23	Neili Tingki	591816-501000	NT 4574	Beaufort	1.344
24	Rizal Bin Nawawi	510493-101000	NT 193055739	Sipitang	5
25	Thomas Siro	582847-601000	NT 193070307	Sipitang	5.08
26	Kelohan Sibak	467955-301000	NT 193043837	Sipitang	3.23
27	SYLVESTER BIN BANGILEH @ BANGLILEH	500222-501000	NT 193100980	Sipitang	2.751
28	Balau Bin Tulali	600307-601000	NT 193083822	Sipitang	2.22
29	Malek Panjang	318487-401000	NT 193078474	Sipitang	2.04
30	Joseph Boh	500220-901000	NT 193088336	Sipitang	6.4

MSPO Public Summary Report
Revision 0 (Aug 2017)

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
31	Robert Sadom	409967-101000	NT 193103865	Sipitang	7
32	Murang Sinau	540326-201000	NT 19304177	Sipitang	3.45
33	Patrick Agong	20190600385111	SP 20-07190306	Sipitang	2.023
34	Rayner @ Epul	20190600418279	NT 1583	Sipitang	2.9
35	DONEY BIN PENGIRAN	520316-601000	NT 193074994	Sipitang	2.66
36	Jilit Bin Matusin	461645-401000	NT 193055748	Sipitang	4.74
37	Munir Bin Liman	455012-701000	NT 169	Sipitang	3.644
38	Shem @ Andy Bin Balang	601000-501000	NT 193088701	Sipitang	2.34
39	Hamdan @ Daud Bin Mesir	456153-601000	NT 193060865	Sipitang	5.07
40	Tadom Bin Salat	555377-901000	NT 193102091	Sipitang	5.46
41	Esim Bin Labo	523724-901000	NT 1889	Sipitang	6.2
42	Dahmus Adus	555383-301000	NT 3562	Sipitang	3
43	Mohamad bin Abu Bakar	574465-501000	NT 173136895	Beaufort	5.02
44	Rendey Lim Bin Lim Shau Mow	471159-701000	PL 11374	Sipitang	1.74
45	Ubil Bantangan	574517-101000	NT 193070423	Sipitang	5
46	Vun Yap ken	274898-201000	CL175122193	Beaufort	2.52
47	Mohd Zairi Hm. Suntiri	285583-501000	NT 17309637	Beaufort	5.61
48	Fung Kin Kiong	446332-101000	CL 4900	Beaufort	3.32
49	Yuak Talakus	591811-401000	NT 193070352	Sipitang	5
50	Rib binti Balang	506502-201000	NT 194027168	Sipitang	5.71
51	Ruth binti Balang	528725-401000	NT193088176	Sipitang	1.041
52	Riong bin Banglileh	765592001013	NT193100926	Sipitang	3.237
53	Mastul bin Ampong	275574-101000	NT17316495	Sipitang	1.999
54	Lambri bin Mubin	276130-001000	NT17315699	Beaufort	4.088
55	Ervina binti Lasam	20190600397291	NT193091726	Sipitang	2.923
56	Agong bin Padan	20190600397290	NT78190163	Sipitang	3.954
57	Ahtorjan binti Fazal Elahi	569236-101000	PL176290645	Beaufort	6.07
58	Gadong binti Lauman	20190600397484	NT193044165	Sipitang	2.019
59	Hassan bin Ibrahim	pemohon baru	NT173196195	Beaufort	2.986

MSPO Public Summary Report
Revision 0 (Aug 2017)

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
60	Siti Lina Binti Salleh	284305-501000	NT173198877	Beaufort	1.226
61	Juklini binti Apang	283908-201000	NT193088694, NT193088729	Beaufort	4.43
62	Pan Ah Min	511611-501000	CL175048521	Beaufort	9.766
63	Buban Binti Ambilit	431980-801000	NT193080303	Sipitang	2.98
	Buban Binti Ambilit	431980-801000	NT193080303	Sipitang	0.64
64	Marliana binti Abdullah	765648-103000	NT193122717	Sipitang	3.285
	Marliana binti Abdullah	765648-103000	NT193126199	Sipitang	1.209
	Marliana binti Abdullah	765648-103000	NT193119774	Sipitang	0.16
65	Zakaria Bin Abdullah @ Chong Chung Khen	283170-701000	NT3387	Beaufort	2.58
66	Foo Ming Tui	475210-201000	CL176048610	Beaufort	4.9
	Foo Ming Tui	475210-201000	CL175048594	Beaufort	2.48
	Foo Ming Tui	475210-201000	CL2461	Beaufort	4.04
67	Jolnain Bin Okim	746793-001013	NT173143818	Beaufort	0.8
68	Rupiani Binti Yakup	541775-101000	NT194027140	Sipitang	6.37
69	Jable bin Bangau	765590-001013	NT193071993	Sipitang	2.32
70	Muainin Binti Mudin	550169-801000	NT17309992	Beaufort	5.02
71	Foo Ket Ming @ Andy	595580-001000	NT175024656	Beaufort	3.2
72	Junlih Bin Juri @ Musrih	746781-001013	NT1732211580	Beaufort	0.87
73	Janaladin bin Justi	746760-001013	RSP97178010	Beaufort	1.4
74	Rusmiewati Bt Manan	746782-001013	NT173059615	Beaufort	0.45
75	Kipten bin Kuan	746794-001013	NT173194897	Beaufort	1.01
76	Antin bin Gudon	503481-001000	NT173094767	Beaufort	2.02
	Antin bin Gudon	503481-001000	NT173094883	Beaufort	2.02
77	Abdul Rahim Bin Matari	754398-001013	FR174923721	Beaufort	0.15
	Abdul Rahim Bin Matari	754398-001013	NT173073302		0.52
	Abdul Rahim Bin Matari	754398-001013	NT173134113		0.13
78	Chin Mui Vun	515684-201000	CL175137838	Beaufort	1.96
79	Jais Bin Gnggun	510487-701000	NT1197	Beaufort	3.5
	Jais Bin Gnggun	510487-701000	NT173202072	Beaufort	
80	Jiman Bin Juslih	755348-001013	NT173215917	Beaufort	0.562
	Jiman Bin Juslih	755348-001013	NT173254192	Beaufort	0.301
81	Pawang Bin Majin	755780-001013	NT173223348	Beaufort	1.165
	Pawang Bin Majin	755780-001013	NT173254281	Beaufort	0.705

MSPO Public Summary Report
Revision 0 (Aug 2017)

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
82	Yap Yun Siong	516120-001000	NT173043948	Beaufort	2
83	Abd Danan Bin Kumat	751945-001013	NT173188488	Beaufort	0.851
84	Magdalena Bt Matius	751946001013	NT193044254	Beaufort	
85	Apdulah@Abdullah Bin Basri@Batrik	282638-001000	NT1279	Beaufort	4.66
	Apdulah@Abdullah Bin Basri@Batrik	282638-001000	NT17315132	Beaufort	
	Apdulah@Abdullah Bin Basri@Batrik	282638-001000	NT17317754	Beaufort	
86	Sidin Bin Emas	754396-001013	NT173094258	Beaufort	1.8
87	Elah Bin Sitin	754397-001013	NT173214474	Beaufort	0.582
88	Rusbiah Bt Masnih	754132-001013	NT173260627	Beaufort	0.404
89	Salamah Bt Batrik	751944-001013	NT173203015	Beaufort	3.303
	Salamah Bt Batrik	751944-001013	NT173199285	Beaufort	2.287
90	Matbidin Bin Batrik	751943-001013	NT173918726	Beaufort	1.7
	Matbidin Bin Batrik	751943-001013	NT173243966	Beaufort	0.196
91	Meranti Seledang Sdn Bhd	593185-401000	CL175362508	Beaufort	23.99
92	Sharanjati Sdn Bhd	593184-601000	CL175362517	Beaufort	23.61
93	Sriho Auto Part Sdn Bhd	459827-801000	CL175152315	Beaufort	
	Sriho Auto Part Sdn Bhd	459827-801000	PL176143767	Beaufort	10.18
94	Lajim@Jehm Buayie	526854-301000	NT193100060	Sipitang	11.27
	Lajim@Jehm Buayie	526854-301000	PL196290212	Sipitang	7.31
95	Ariff Bin Nayan	437086-201000	NT193090005	Sipitang	
	Ariff Bin Nayan	437086-201000	NT193098627	Sipitang	3.11
96	Md Samlih bin Juaisin	766550-001013	PT2013170245	Beaufort	2.23
97	Maidah binti Buasan	578398-701000	NT173082356	Beaufort	1.24
98	Maslan bin Atik	474816-401000	NT173155818	Beaufort	0.72
99	Liusin Bin Uji	516626-101000	NT173236578	Beaufort	1.21
100	Chung Yun Siong	508985-101000	LA15001295	Beaufort	2
101	Lai Kok Soon @ Lai Lim Choon	283058-101000	CL175315447	Beaufort	5.86
	Lai Kok Soon @ Lai Lim Choon	283058-101000	CL175315438	Beaufort	5.87
	Lai Kok Soon @ Lai Lim Choon	283058-101000	CL175313210	Beaufort	5.06
102	Lai Lim Fatt	283058-101000	CL175313194	Beaufort	5.06
103	Ak Ismail bin Pg Matserudin	286046-401000	NT173180624	Beaufort	2.85
104	Mali bin Sarak	747114-01013	NT173187338	Beaufort	1.22
105	JESSICA BINTI GOHUMPU	601296-201000	NT173225342	Beaufort	4.047

MSPO Public Summary Report
Revision 0 (Aug 2017)

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
	JESSICA BINTI GOHUMPU	601296-201000	NT173225315	Beaufort	4.046
	JESSICA BINTI GOHUMPU	601296-201000	NT173225333	Beaufort	4.046
	JESSICA BINTI GOHUMPU	601296-201000	NT173225324	Beaufort	4.045
106	DALA BIN BURUT	457805-601000	NT173097179	Beaufort	2.01
	DALA BIN BURUT	457805-601000	RSP78171833	Beaufort	2.01
107	VUN SUI EN	436941-401000	GL14571	Beaufort	3.37
	VUN SUI EN	436941-401000	PL13178	Beaufort	1.96
108	SAIIF BIN MIKEH	281303-201000	NT173055699	Beaufort	0.89
109	YASMIN BIN SAMIH	555375-201000	NT173231322	Beaufort	1.28
110	LIEW YUEN CHOI	276688-301000	NT173131836	Beaufort	2.9
	LIEW YUEN CHOI	276688-301000	NT173164997	Beaufort	4.354
111	LIEW YUEN FOH	276687-501000	NT173131845	Beaufort	2.5
	LIEW YUEN FOH	276687-501000	NT173120333	Beaufort	1.34
112	CHUNG YUN MING	559719-901000	PL18468	Beaufort	9.03
113	CHIN YUN CHOI	555719-701000	PL17643	Beaufort	3.2
114	VOO EN HING	515735-101000	CL175025475	Beaufort	2.3
	VOO EN HING	515735-101000	CL175053246	Beaufort	3.646
115	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233808	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233817	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT17322826	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233835	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233782	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233773	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233764	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233746	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233755	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233844	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233853	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233862	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233871	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233880	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173233791	Beaufort	2.03
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173225048	Beaufort	1.615

MSPO Public Summary Report
Revision 0 (Aug 2017)

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173202198	Beaufort	3.533
	HAIREL B IBINIAMEEN@BENJAMIN	755736-001013	NT173202170	Beaufort	3.945
116	LIEW HYEN YIN	275129-101000	NT173066889	Beaufort	1.177
	LIEW HYEN YIN	275129-101000	NT173112304	Beaufort	2.02
	LIEW HYEN YIN	275129-101000	CL175313032	Beaufort	2
117	CHEEPHIN@CHEE JEE PHIN	452786-901000	CL175048781	Beaufort	2.12
118	CHEE NYUK KIONG	431100-901000	CL175317781	Beaufort	6.33
119	LEE TZE NEE@ANI BINTI ININ	428757-401000	NT173041613	Beaufort	2.03
120	JUALAYAH BIN SURADI@JULAIHI BIN SARUDI	284290-301000	NT173113052	Beaufort	1.2
121	TAISAH@AISHAH BINTI A LATIP	413632-101000	NT1066	Beaufort	8.5
122	LIMINI@PHILOMENA LIMINI BT. SIBANGUN	287243-801000	NT173169232	Beaufort	3.75
123	DAYANG SAMSIAH BINTI MASLIN	569847-501000	NT173215444		1.001
124	MORID BIN OMIN	20190600377569	NT173034636		1.29
125	SUNDOI BIN KOMUA	506503-101000	LA97190405		4.05
126	LIASMAT BIN BAKAR	499441-601000	NT173147807, NT173147825	Beaufort	6.81
127	LEE SU FUN	281331-801000	CL16431	Beaufort	4.05
128	JOESLEN@FREDOLINE BIN DUIS	470743-301000	NT173105845	Beaufort	2.07
129	JAPAR BIN LOKIN	443259-101000	NT173165323	Beaufort	1.24
	JAPAR BIN LOKIN	443259-101000	NT173188675	Beaufort	0.439
130	SITI NAHIJAH BINTI MOHD JAFAR	409788-101000	NT173178017	Beaufort	1.74
131	TAIM BIN MAKIN	501230-101000	NT3827	Beaufort	0.94
132	TUSSIN BIN MARID	499046-101000	NT173073008	Beaufort	1.06
133	JIKRAN BIN NAWI	574511-201000	NT173210323	Beaufort	1.186
134	MAZLEH BIN YUSOF	462675-101000	NT173103190	Beaufort	0.748
135	AJIT BIN LIAKBAR	277730-301000	NT173188264	Beaufort	0.426
136	SULAIMAN BIN MACHIL	277689-701000	NT173169974	Beaufort	1.106
137	SUKADI BIN SAMALI	281715-101000	NT173174546	Beaufort	3.453
138	CHIN AH PHIN@MOHD ABDULLAH	473012-501000	CL26465	Beaufort	4
139	JAMALIN BIN LAKUM	279150-101000	NT173104188	Beaufort	1.68
140	TALI@MD ALI BIN YASIN@MD YASSIN	277119-401000	NT173116900	Beaufort	4.27
141	MD JUDIN BIN JAAFAR	050449-101000	NT173076090	Beaufort	3.86
142	SAIMON BIN AJIS	278628-101000	RSP89172599	Beaufort	3.37
143	VUN NYAP SOON	508990-801000	PL176160115	Beaufort	3.21

MSPO Public Summary Report
Revision 0 (Aug 2017)

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
144	DAUD BIN JUAL	60287-801000	NT17310052	Beaufort	1.22
145	SAIMEH BIN AJIS	514538-701000	NT173202116	Beaufort	2.91
146	ZARIA@JARIA BINTI MD YUSOF	600293-201000	NT174034569, NT174034587	Beaufort	4.357
147	SUMARDI@MADZLAN BIN IDI	601002-101000	NT173086443	Beaufort	3.86
148	BUSTAIM BIN TARAMAN	557706-601000	NT173217822	Beaufort	1.23
149	ZAINON BINTI LIUSIN	570054-201000	NT193105109	Sipitang	2.18
150	ROSNI BINTI AKIM	166159-501000	NT173086345	Beaufort	4.01
151	ISHAM BIN HASSAN	475296-001000	NT175333838	Beaufort	12.61
152	YAP YUN SIONG	516120-001000	NT173043948	Beaufort	2
153	RUBIAH BINTI MUTARA	275345-501000	NT82187	Beaufort	1.62
	RUBIAH BINTI MUTARA	275345-501000	NT2880	Beaufort	0.58
154	FRED BIN SIKUK@ MOHD FAZLY BIN ABDULLAH	536610-301000	NT173043797	Beaufort	0.23
155	MOHD SHAHFIK BIN MAT NOH	570058-501000	NT17236550	Beaufort	1.21
156	RAJAP BIN TIASIN	274834-601000	NT540418125247	Beaufort	2.79
157	JOSUA BIN MARKUS	562273-801000	NT193067079	Sipitang	4.167
158	KUNG CHEE LIN	421900-501000	L175310059	Beaufort	5.06
159	JAHARIYAH@RATNAH BINTI MOHD DUN	533116-401000	NT173118191	Beaufort	4.24
160	HENG SOON MOI	404847-201000	CL175163210	Beaufort	4
161	FOO AH KUI	427487-101000	NT173085866	Beaufort	3.04
162	EDMOND LIEW TSHEW TSHUNG	485468-101000	NT173115449	Beaufort	2.24
	EDMOND LIEW TSHEW TSHUNG	485468-101000	NT173117345	Beaufort	2.73
163	LIEW HEN YAU	275433-801000	NT175179834	Beaufort	6.92
	LIEW HEN YAU	275433-801000	NT173131827	Beaufort	3.23
164	LIM KIEN FOOK	279106-301000	CL175052490	Beaufort	2.86
	LIM KIEN FOOK	279106-301000	CL175314995	Beaufort	1.61
165	LIEW SHUN NYEN	469192-801000	NT5972	Beaufort	3.722
	LIEW SHUN NYEN	469192-801000	NT17500710	Beaufort	2.621
166	CHAN BOON HEN	561967-201000	CL175053737	Beaufort	3.04
	CHAN BOON HEN	561967-201000	NT173050658	Beaufort	3.28
167	MATBIDIN BIN MALI	751943-001013	NT173918726	Beaufort	0.71
	MATBIDIN BIN MALI	751943-001013	NT173243966	Beaufort	0.2
168	NOR BIBIANA BINTI APIT	571815-801000	NT173082203	Beaufort	5.203
	NOR BIBIANA BINTI APIT	571815-801000	NT17310059	Beaufort	1.23

MSPO Public Summary Report
Revision 0 (Aug 2017)

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
169	MOHD SIDIH BIN ONSAB@JAHARI	512978-101000	NT173161405	Beaufort	2.01
	MOHD SIDIH BIN ONSAB@JAHARI	512978-101000	NT5018	Beaufort	2.03
170	RAYMOND LIEW TSHEN TSHUNG	578477-101000	CL175152495	Beaufort	1.6
	RAYMOND LIEW TSHEN TSHUNG	578477-101000	CL175155790	Beaufort	1.6
	RAYMOND LIEW TSHEN TSHUNG	578477-101000	CL175157025	Beaufort	1.6
171	ABDUL GHANI BIN LAJIM	560569-801000	NT173912724	Beaufort	1.98
	ABDUL GHANI BIN LAJIM	560569-801000	NT173936626	Beaufort	1.34
	ABDUL GHANI BIN LAJIM	560569-801000	NT173213708	Beaufort	0.334
	ABDUL GHANI BIN LAJIM	560569-801000	NT173245899	Beaufort	0.538
	ABDUL GHANI BIN LAJIM	560569-801000	FR174041117	Beaufort	1.092
172	KHAMIS BIN MATZIN	279671-501000	NT17315883	Beaufort	3.983
173	TAN KAH HUAT	480245-201000	NT79080	Beaufort	5.39
174	PATNAH BINTI SAYADI	585813-801000	NT173116839	Beaufort	2.97
175	LIEW FOON KEONG	755308-001013	PL76141754	Beaufort	4.8
176	LUKIN BIN TINSAN	550167-101000	NT173104124	Beaufort	2.59
177	YUSOP BIN CHE LAWI	277817-201000	NT173062729	Beaufort	1.71
178	GOH CHIT YONG	322868-501000	CL175315429	Beaufort	6.23
	GOH CHIT YONG	322868-501000	CL175315410	Beaufort	4.06
179	JINIH DUIS	459497-301000	NT173200372	Beaufort	1.579
180	LIONG TET FATT	446237-601000	CL175157767	Beaufort	2
181	ELAH BIN SITIN	754397-001013	NT173214474	Beaufort	0.58
	ELAH BIN SITIN	754397-001013	NT173936582	Beaufort	0.328
182	MATJULIN BIN MATJANDIH	281929-401000	PT94170144	Beaufort	4.048
	MATJULIN BIN MATJANDIH	281929-401000	NT173179372	Beaufort	1.32
183	UDIN BIN SALAM	275135-501000	NT6547	Beaufort	1.21
184	SAMSI AH BINTI RUBAT	582842-501000	NT173089060	Beaufort	0.6
185	JAMILAH BINTI YUSSIN	589737-101000	NT173236112	Beaufort	2.84
186	YUSOF BIN HUTAN	558649-901000	NT173236103	Beaufort	2.61
187	ROSMA@ROS, AH BINTI RIAH	588467-801000	NT91738	Beaufort	0.79
188	MATKAHAR BIN UMPAT	589739-701000	NT173147325	Beaufort	1.2
189	EMUS BIN BAGURING	485016-300000	NT2127	Sipitang	0.4
190	FALORITA BINTI PANGIAS	455935-301000	FR1742	Sipitang	4.91
	FALORITA BINTI PANGIAS	455935-301000	FR2157	Sipitang	3.84

MSPO Public Summary Report
Revision 0 (Aug 2017)

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
191	JALINAH BINTI JANIH	452000-701000	NT173215453	Beaufort	1.105
192	AMAT BIN USOP	582836-101000	NT173186840	Beaufort	2.23
193	TAHIR BIN MOKRAH	279637-501000		Beaufort	3.41
194	KAHAR BIN RAMBANG	275507-901000	NT7313	Beaufort	2.95
195	SAINAH BINTI JANIH	285721-801000	NT173113025	Beaufort	0.61
196	SABLI BIN JANIH@MAT JANEH	280386-001000	NT173119045	Beaufort	4.36
197	SALOMAH BINTI TUSIN	499011-901000	NT173140228	Beaufort	1.14
198	OMAR BIN SUILLI	507134-101000	nt173123487	Beaufort	2.34
199	OMAR BIN SUHAILI	507134-101000	NT173123487	Beaufort	2.34
200	BAYA BIN ABUS	432638-301000	NT17313490	Beaufort	1.63
	BAYA BIN ABUS	432638-301000	NT9857	Beaufort	2.05
201	MASNAH BTE ASRI	277959-401000	nt173910800	Beaufort	4.171
202	SULAIMAN BIN SUMIN	277729-001000	LA2009170049	Beaufort	1.197
	SULAIMAN BIN SUMIN	277729-001000	NT173147987	Beaufort	3.928
203	CHIN KWEE SIEW	562220-701000	CL175264329	Beaufort	3.9
204	CHIN YIK NGOO	562281-901000	PL176180788	Beaufort	5.88
205	MAT TAKOP BIN HJ MAJIN	455918-301000	NT173190380	Beaufort	0.093
206	AMAT BIN YUSUF	582836-101000	NT173186840	Beaufort	2.232
207	JALINAH BINTI MATJIH	434818-201000	FR174036787	Beaufort	1.46
208	SUIN BIN OKAL	PK20190600406270	NT173150359	Beaufort	0.923
209	JUATRAH BINTI UGOL	558644-801000	NT173939305	Beaufort	0.45
210	DG ZAHARAH BINTI JAAFAR	776459-001013	NT173188120	Beaufort	3.74
211	YONG THIEN FAH@MARY YONG	552603-801000	CL145145	Beaufort	1.29
212	FAJAR BUMIMAJU S/B	771149-001013	CL175274316	Sipitang	13.32
	FAJAR BUMIMAJU S/B	771149-001013	CL175179692	Sipitang	17.74
	FAJAR BUMIMAJU S/B	771149-001013	CL175274307	Sipitang	8.6
213	SILI BIN KOSMAS	562279-701000	NT173068641	Beaufort	2.84
214	SERUATI BINTI LIMAN	PK20190600411826	NT173054361	Beaufort	2.11
215	LUNDEEN VOO EN VUI@WILLIAM VOO	PK20190600411708	CL175264481	Beaufort	4.06
216	FATIMAH BINTI TALIP	PK2019060046606	NT173188335	Beaufort	1.218
217	ABDUL RAHNI BIN ABD LADIS	523727-301000	NT173150420	Beaufort	4.85
218	TUANY BIN SALIH@JUANY BIN SALLEH	570051-801000	NT173104213	Beaufort	2.28
	TUANY BIN SALIH@JUANY BIN SALLEH	570051-801000	NT173082552	Beaufort	2.65

MSPO Public Summary Report
Revision 0 (Aug 2017)

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
	TUANY BIN SALIH@JUANY BIN SALLEH	570051-801000	NT173087299	Beaufort	3.05
219	MARCELLINUS JULIAN	277961-601000	NT173095193	Beaufort	2.02
	MARCELLINUS JULIAN	277961-601000	NT173095184	Beaufort	2.02
	MARCELLINUS JULIAN	277961-601000	NT173094785	Beaufort	2.02
220	TAJOR BIN DULLAH	PK20190600411641	NT9606	Beaufort	0.86
221	SITI JIJAH BINTI LIMAN	PK20190600411669	FR3269	Beaufort	2.1
222	SITI NAPSIAH BINTI URIH	531153-801000	NT173213815	Beaufort	0.97
223	ABDUL GANI@LANIH BIN MOKRAN	531154-601000	NT173116204	Beaufort	4.28
224	WONG HAU LIM@WONG LIM	281437-301000	CL14189	Beaufort	1.28
	WONG HAU LIM@WONG LIM	281437-301000	CL175141901	Beaufort	1.31
225	USOP BIN LIAS	PK20190600406269	NT173183358	Beaufort	1.638
226	OWE GUAT NUI	PK20190600405963	NT193075115	Sipitang	4.148
227	SAIRAH BINTI ISMAIL	434869-701000	FR3457	Beaufort	2.34
228	SALMAH BINTI BUDIN@SABUDIN	PK20190600405957	NT193122173	Sipitang	1.225
229	KADIR@KADIR BIN YAHYA	PK20190600405952	NT173093555	Beaufort	1.32
230	UGAI BIN TAMANG	PK20190600405944	NT193072856	Sipitang	3.362
231	JAMUDI BIN JAWARI	PK20190600406275	NT173246476	Beaufort	1.358
232	SITI SAADIAH BINTI MAJIH	280892-601000	NT17316100	Beaufort	1.79
233	PETTY BT DUIS	PK20190600411680	NT173105845	Beaufort	6.35
234	KUEK GEH HONG	PK20190600406053	CL175097168	Beaufort	4.94
	KUEK GEH HONG	PK20190600406053	CL175049742	Beaufort	2.51
	KUEK GEH HONG	PK20190600406053	CL175091700	Beaufort	2.02
235	MATRIH BIN TUMBOH	PK20190600406219	FR174042301	Beaufort	1.537
236	JAITON BIN TAMIN	PK20190600406230	NT173082203	Beaufort	0.87
237	MOHAMED BIN BAKAR	PK20190600405937	NT173177047	Beaufort	1.29
238	MATLIN BIN PUTRA	PK20190600405847	NT3731	Beaufort	3.53
239	MICHAEL BIN KUNDULAG	PK20190600406245	NT173243868	Beaufort	1.193
	MICHAEL BIN KUNDULAG	PK20190600406245	NT173243877	Beaufort	1.204
240	JAAFAR BIN ASIN	284230-001000	NT7954	Beaufort	1.52
	JAAFAR BIN ASIN	284230-001000	NT73475	Beaufort	2.07
	JAAFAR BIN ASIN	284230-001000	NT173188424	Beaufort	0.273
	JAAFAR BIN ASIN	284230-001000	NT173147450	Beaufort	3.671
	JAAFAR BIN ASIN	284230-001000	NT173142446	Beaufort	1.643

MSPO Public Summary Report
Revision 0 (Aug 2017)

No	Name of smallholders	MPOB License No.	Land titles No.	Location of Planted Area (District)	Planted area (Ha)
241	KPSA CONSTRUCTION S/B	277725-701000	CL175316953	Beaufort	32.4
242	VOO EN KIUN	275214-901000	CL175269119	Beaufort	2.01
	VOO EN KIUN	275214-901000	CL175264374	Beaufort	3.58
243	KALLI BIN SALIAMBOL	275725-601000	NT173072832	Beaufort	2.14
244	WONG WAH BOON@ALEX ALI WONG	475896-801000	NT173062069	Beaufort	1.21
245	MAT JANI BIN MOKRIN	PK20190600406277	NT173165074	Beaufort	0.447
	MAT JANI BIN MOKRIN	PK20190600406277	NT173160855	Beaufort	2.11
	MAT JANI BIN MOKRIN	PK20190600406277	NT173154964	Beaufort	2.238
246	SITI AISAH BINTI YUNUS	536008-301000	NT8661	Beaufort	4.063
247	TEO CHUNG HIN	278925-501000	CL175276945	Beaufort	1.55
	TEO CHUNG HIN	278925-501000	NT173085099	Beaufort	1.27
	TEO CHUNG HIN	278925-501000	NT173103556	Beaufort	3.19
248	CHOK MEE NYUK	488530-701000	NT175332279	Beaufort	19.36
249	TALLYWOOD MARKETING S/B	429976-901000	CL175049251	Beaufort	36.34
250	DUNIS BIN TASIM	PK20190600406482	NT173937678	Beaufort	1.71
				Total	1,077.819

Appendix D : Location and Field Map

NA

Appendix E: List of Abbreviations Used

AN	Ammoniacal Nitrogen
BOD	Biological Oxygen Demand
CHRA	Chemical Health Risk Assessment
CPO	Crude Palm Oil
DOE	Department of Environment
DOSH	Department of Occupational Safety & Health
EFB	Empty Fruit Bunch
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
GMP	Good Manufacturing Practice
HCV	High Conservation Value
IAV	Initial Assessment Visit
IPM	Integrated Pest Management
ISCC	International Sustainable Carbon Certification
MSDS	Material Safety Data Sheet
MSP0	Malaysian Sustainable Palm Oil
O&G	Oil and Grease
PK	Palm Kernel
PPE	Personal Protective Equipment
RC	Re-Certification
RED	Renewable Energy Directive
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure
SS	Suspended Solids
TN	Total Nitrogen
TS	Total Solids
VFA	Volatile Fatty Acids