



BSI Training Academy

CQI and IRCA Certified ISO 45001 **Lead Auditor** training course

Essential information about the course

Level **1 C 2 C 3**

ISO 45001 is the world's first ISO management system standard for Occupational Health and Safety (OH&S). Its focus on risk prevention, innovation and continual improvement will benefit organizations with the foresight to achieve this global standard through increased organizational resilience. Suitable for organizations large or small and in any industry, it replaces the widely implemented BS OHSAS 18001.

Our CQI and IRCA Certified ISO 45001 Lead Auditor course is an intensive five-day course, where you'll discover internationally recognized best practice auditing techniques so you can plan, lead, report on, and follow up auditing activities in your organization.

This five day course uses innovative accelerated learning techniques to maximize your learning, you will gain the skills to plan, conduct, report, and follow up an audit in accordance with ISO 19011. It will culminate on day five with a written exam and upon successful completion you'll be awarded an internationally recognized auditing qualification. This course will not only benefit you when you return to your organization, but it could also be an opportunity to advance your career with a professional qualification.



Upon successful completion of the course, you will receive a CQI and IRCA certified training course certificate.

Our full course agenda:

Day 1

- Course aims, objectives and structure
- First, second and third party audits
- Typical audit activities
- Audit objectives, scopes and criteria
- Audit resources
- Roles, responsibilities and confidentiality
- Audit methods
- Stage 1 audit
- Stage 2 audit
- Audit plan
- Work documents
- Opening meeting
- Audit evidence
- Effective communication
- Audit findings
- Audit meetings
- Closing meeting
- Audit reports
- Audit follow-up

Day 2

- Purpose and benefits of an OH&S Management System
- Terminology
- ISO 45001 model and plan-do-check-act
- OH&S processes
- Identifying legal and other requirements
- The role of the OH&S auditor
- OH&S documentation
- Initiating the audit
- Document review
- Audit plan
- Work documents
- Opening meeting
- Observations
- Interviewing 'top management'

Day 3

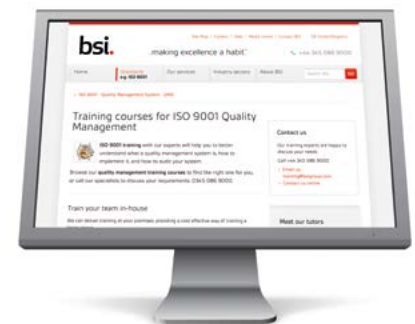
- Specimen Exam: Sections 1 and 2 review and process audit preparation
- Calibration against any documented information (e.g. context, planning, MR) i.e. confirm line-of-sight for the OH&S MS
- Video – Workers' representative interview
- Auditing processes: Design, technical sales and procurement (+WRULD, stress)
- Auditing processes: Printed Circuit Board (PCB) population and wave solder (+electrical safety)
- Audit trails
- Auditing processes: Frame construction and assembly (+WRULD and stress)

Day 4

- Specimen Exam: Section 3 review
- Auditing Processes: Cabinet testing (Test Lab) and loading onto lorries (+electrical safety, stress and WRULD)
- Nonconformities
- Closing meeting
- Audit report
- Audit follow-up
- Specimen exam: Section 4

Day 5

- Hand in homework – audit report
- The certification and accreditation process, the role of CQI IRCA, the CQI IRCA OHS auditor certification requirements and code of conduct
- Final questions/final revision
- Evaluation
- Introduction/readiness to the exam
- Exam
- End of course



CQI and IRCA Certified ISO 45001 **Lead Auditor** training course

We want to make sure you have the best learning experience possible. That's why we offer a full range of training courses to support the new standard. We create a positive learning environment so you retain the knowledge and acquire skills that will continue to be of use beyond the course.

Make sure this is the right course for you.

This is the course for you if:

- You already have a thorough knowledge of the requirements of ISO 45001 Occupational Health and Safety Management
- You need to lead a second party audit in your organization
- You are a manager who is responsible for a team of internal auditors

What is the course like?

- Five days with some homework
- Led by a BSI expert tutor
- Relaxed and comfortable learning environment
- You will receive a detailed course pack to take away
- Delegates will take a two-hour exam on the final day

How will I benefit?

- Gain the confidence to lead and manage a team of auditors
- Be prepared for a successful second party ISO 45001 assessment
- Be able to audit according to internationally recognized best practice (ISO 19011)
- Develop professionally and gain a recognized qualification
- Network with likeminded peers

Why invest in training from BSI?

When you attend a BSI training course, our tutors are the best in the business. They're truly passionate about sharing their knowledge and ensuring you learn. Trusted experts with years of hands-on and business experience, they bring the subject matter to life with relevant and contemporary examples that means you can focus on learning.

Training delivered at your site



This could be a convenient and cost effective option, especially if you have multiple delegates.

Talk to one of our experts to find out more.

Next steps with the BSI Academy



Want to learn more? You may be interested in business improvement training with BSI including our range of Lean and Six Sigma courses.

Contact us

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