



BSI Training Academy

BS EN 9100:2018 **Internal Auditor** training course

Essential information about the course

Level



EN 9100 is the internationally recognized Quality Management System (QMS), for the aerospace industry. It helps organizations continually improve, focus on meeting customer requirements, and ensure customer satisfaction.

If you are involved in auditing, maintaining or supervising an Aerospace QMS then this is the course for you. Delegates should already have a thorough understanding of BS EN 9100:2018, and be ready to take the next step to carry out

internal audit activities in their organization. Using a step-by-step approach, you'll learn how to plan and perform an effective audit, compile and distribute audit reports, and address corrective actions where necessary.

The two-day course is structured to optimize your learning using our unique approach to accelerated learning, and it will consist of a blend of practical activities, group discussions and classroom learning.

Our course agenda

Day 1

- Aerospace quality management system BS EN 9100:2018
 - Intended outcomes
 - Components overview
 - Internal audit requirement
- Guidelines for auditing management systems ISO 19011
 - Auditing Terms and definitions
 - Plan, Execute, Report, Close-out
 - Process for auditing
 - Audit evidence
 - Audit programme
 - Audit scope, objectives and criteria
 - Principles of auditing
 - Typical audit activities & responsibilities
- Guideline elements of BS EN 9101:2018 (PEAR)
 - Auditing for process effectiveness
 - PEAR template
 - Process effectiveness assessment report
- Planning the audit
 - Planning audits
 - Initiating the audit
 - Document review
 - Process activities and BS EN 9100:2018 clauses
 - Sampling
 - Audit plan
 - Audit work documents
- Execute the audit
 - Opening meeting
 - Communications, attributes and question types
 - Internal audit video

Day 2

- Execute the audit [continued]
 - Verifying information
 - Recording objective evidence
 - Nonconformities
 - Simulated internal audit
 - Write up of PEAR
 - Documenting nonconformities
 - Preparing audit conclusions and closing meeting
- Report an audit
 - Typical audit report contents
 - Audit report
 - Audit close-out & follow-up
 - Quiz to rest your knowledge
 - Course review & questions
 - Reflection & feedback

Book today at
[bsigroup.com/training](https://www.bsigroup.com/training)

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We want to make sure you have the best learning experience possible. That's why we offer a range of training courses from beginner to expert. We create a positive learning environment so you retain the knowledge and acquire skills that will continue to be of use beyond the course.

Make sure this is the right course for you.

This course is for you if:

- You already have a thorough knowledge of BS EN 9100:2018 Aerospace Quality Management
- You need to carry out an internal audit of BS EN 9100:2018
- Your knowledge of the internal audit process needs a refresh

What's the course like?

- Two days long
- Led by a BSI expert tutor
- Relaxed and comfortable learning environment
- You'll receive comprehensive course materials to take away

How will I benefit?

- Gain the confidence to prepare, conduct and follow up on BS EN 9100:2018 audit activities
- Be able to write factual audit reports and suggest corrective actions
- Understand the guidelines of management system auditing according to ISO 19011
- Develop professionally
- Network with likeminded peers
- Receive a BSI Certificate



Upon successful completion of your course, you'll receive an internationally recognized BSI certificate.

Why invest in training from BSI?

When you attend a BSI training course, our tutors are the best in the business. They're truly passionate about sharing their knowledge and ensuring you learn. Trusted experts with years of hands-on and business experience, they bring the subject matter to life with relevant and contemporary examples.

Training delivered at your site



This could be a convenient and cost-effective option, especially if you have multiple delegates.

Talk to one of our experts to find out more.

Next steps with the BSI Academy



Want to learn more? You may be interested:
BS EN 9100:2018 Implementation course BSI
Lean Six Sigma Training

bsi.

BSI Group

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