



BS 10012:2017 +A1:2018 Implementation

Training course



Essential information about the course

This course will help you provide a framework for implementing a personal information management system (PIMS) based on BS 10012:2017 +A1:2018.

BS 10012:2017 is the British Standard which specifies requirements for a PIMS which provides a framework for maintaining and improving compliance with data protection requirements and good practice. The 2017 edition of BS 10012 was written in recognition of the General Data Protection Regulation (GDPR) and closely aligns with the Regulation. In 2018, some small amendments were made as a result of the UK Data Protection Act 2018 coming into force and the Standard became BS:10012:2017+A1:2018. This course covers those amendments.

By attending this three-day course, you'll understand how to implement a PIMS based on BS 10012:2017. Using a step-by-step approach with the aid of a toolkit, you'll learn how to develop an implementation plan, carry out the necessary implementation activities and develop the necessary documentation.

Our course agenda

<ul style="list-style-type: none">• Benefits to you, welcome and introductions• Course aim, learning objectives and structure• Personal Information Management System (PIMS) - A refresh• Planning the implementation of BS 10012:2017• Starting the implementation process• Project scope• Baseline gap analysis• Context of the organization (Clause 4)• Leadership and planning (Clause 5)• Planning (Clause 6)	<ul style="list-style-type: none">• Quiz• Support (Clause 7)• Operation of the PIMS (Clause 8)• Performance evaluation (Clause 9)• Improvement (Clause 10)• Project planning• Other sources of information• Reflection and feedback <p>Book today at bsigroup.com/training</p>
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Upon successful completion of your course, you'll receive an internationally recognized BSI certificate.

Make sure the course is right for you

Who is this course for?

Anyone who wants to learn:

- How to implement a PIMS which meets the requirements of BS 10012:2017
- What techniques and methods can be used in order to effectively implement a BS 10012 framework in readiness for certification

The course is applicable to anyone involved in the planning, implementing, maintaining or supervising of a BS 10012:2017 compliant PIMS.

<p>What will I learn?</p> <p>You will have the knowledge to:</p> <ul style="list-style-type: none"> • Recognize a continuous improvement framework for implementing BS 10012:2017 • Interpret key concepts and requirements of BS 10012:2017 from an implementation perspective • Identify the benefits specific to your organization by implementing an effective PIMS or enhancing your current PIMS • Prepare for third party certification <p>You will have the skills to:</p> <ul style="list-style-type: none"> • Conduct a baseline review of an organization's current position against the requirements of BS 10012:2017 • Create and support the implementation of an action plan • Implement key requirements of BS 10012:2017 	<p>What are the benefits?</p> <ul style="list-style-type: none"> • Become familiar with a robust framework for implementing a PIMS based on BS 10012:2017 • Understand how BS 10012:2017 can be used to assist in managing and reducing risks around personal information • Gain a sound basis to focus your implementation efforts so that it benefits you and your organization • Increase your knowledge of BS 10012:2017 key concepts and requirements • Develop the skills to conduct a baseline review of your organization's current compliance with BS 10012:2017 and develop an implementation plan • Understand how BS 10012:2017 aligns with the key privacy principles of the GDPR • Understand the roles individuals and top management will need to play
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Prerequisites - you are expected to have the following prior knowledge:

We recommend that you have a general awareness of PIMS and a basic understanding of data protection principles and terminology. If not, we strongly recommend you attend our BS 10012:2017 Requirements Course. We also recommend delegates have an understanding of the PIMS ((if any) currently employed in their organizations, should one exist.

Why invest in training from BSI?

We want to make sure you have the best learning experience possible. That's why we offer a range of training courses from beginner to expert. We create a positive learning environment, so you retain the knowledge and acquire the skills that will continue to be of use beyond the course.

When you attend a BSI training course, our tutors are the best in the business. They're truly passionate about sharing their knowledge and ensuring you learn. Trusted experts with years of hands-on and business experience, they bring the subject matter to life with relevant and contemporary examples to enhance your learning.

Training delivered at your site could be a convenient and cost-effective option, especially if you have multiple delegates. Talk to one of our experts to find out more.

Next steps with the BSI Academy

Want to learn more? You may be interested in:

BS 10012:2017 Requirements course, GDPR Foundation training course and our BSI Entropy Software which can support your BS 10012 implementation.



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