

16 November 2017

Dear Stakeholders,

Invitation to comment on MSPO Initial Assessment of Sime Darby Plantation Berhad – Melalap Palm Oil Mill and supply base, Tenom, Sabah, Malaysia

Sime Darby Plantation Berhad has appointed BSI to conduct MSPO Initial Assessment of its Melalap Palm Oil Mill and supply base. The assessment will be conducted at 1 Palm Oil Mill and 2 Oil Palm Plantations which are managed by the company. The certification unit is located at Tenom, Sabah, Malaysia

BSI plans to conduct initial assessment of Melalap Palm Oil Mill from 20-22 December 2017. The assessment will be conducted based on the MSPO MS 2530-3:2013 – *General principles for oil palm plantations and organized smallholders* & MS 2530-4:2013 – *General principles for palm oil mills*. The assessment will cover legal, environment, economical, workers’ health and safety, and social aspects as required by MS 2530:2013 Malaysia Standard.

The following are the information on the certification unit:

| Melalap Palm Oil Mill and Supply Base | |
|--|---|
| Mill Name | Strategic Operating Unit (SOU 27) – Melalap Palm Oil Mill |
| Address | 14 th KM, Jalan Tenom-Keningau, PO Box 205 89908 Tenom, Sabah |
| Estates | Melalap & Sapong Estate |
| Total area to be audited | 5,697 ha |
| Standard(s) used | MS 2530-3:2013 & MS 2530-4:2013 can be purchased online (http://www.msonline.gov.my/catalog.php) |

BSI is a leading global provider of management systems assessment and certification, with more than 60,000 certified locations and clients in over 100 countries.

The BSI Audit Team assigned for the initial assessment of Melalap Palm Oil Mill and Supply Base is as follows:

Mr. Valence Shem as Lead Auditor (OHSAS, Legal, Social and Internal and External Stakeholder Consultation) and **Mr Amir Bahari** as Team Member (GHG, Environment, Good Agricultural Practices at estates, Legal, Biodiversity and Social)

In preparation for the assessment, related stakeholders are invited to provide written input to the assessment by commenting on related aspects in Sime Darby Plantation Berhad operation particularly on environment or social aspect.



Topics that you may wish to comment on are as follows:

- Management commitment & responsibility
- Transparency
- Compliance to legal requirements
- Social responsibility, occupational, safety & health and employment condition
- Environment, natural resources, biodiversity & ecosystem services
- Agricultural best practice
- Development of new planting

Comment received within 30 days from the date of this letter will be considered in the Assessment. Please include the following details in case we may need to contact you for clarification or follow-up on any issue raised by you.

Name:
Address:
Email:
Phone Number:
Fax Number:

If you wish your comments to be treated confidentially or to remain anonymous, please mark your reply "IN CONFIDENCE"
Please direct your comments to:

Operation Manager:

Mr. Nicholas Cheong
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AND/OR

Auditee:

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PSQM Department
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Thank you very much for your input.

Your sincerely



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Nicholas Cheong
Operation Manager

